

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

AUGUST 26, 2009

4:00 P.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Thursday, August 26, 2009
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the August 11, 2009 Regular Council Meeting	9
BUSINESS ARISING OUT OF THE MINUTES:	4.	a) b)	
DELEGATIONS:	5.	a) Representatives of the Heart & Stroke Foundation and the Fetal Alcohol Spectrum Disorder – 4:15 p.m. b) Wayne Franklin, M. Eng., P. Eng., Regional Manager, Alberta Transportation – 4:30 p.m.	
GENERAL REPORTS:	6.	a)	
PUBLIC HEARINGS:	7.	a) None	
TENDERS:	8.	a) Township Road 103-2 (Blue Hills) Tender	
COUNCIL COMMITTEE, CAO AND DIRECTORS REPORTS:	9.	a) None	
CORPORATE SERVICES:	10.	a) Report on the Meeting with Honourable Ray Danyluk, Minister of Municipal Affairs	

		c)	Signing of the Regional Service Sharing Agreement with the Town of High Level	
		d)	Municipal Reserve Policy RESV 10	23
		e)	Tax Write-Off – Tax Rolls 080100, 098283, 098336, and 098344	27
		f)	Jubilee Insurance – Property Policy Renewal	29
		g)		
		h)		
OPERATIONAL SERVICES:	11.	a)	Rocky Lane Road Improvements	35
		b)	Resource Road Program Applications	37
		c)		
		d)		
		e)		
PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:	12.	a)	Bylaw 731/09 Land Use Bylaw Amendment for the Cancellation and Consolidation of Plan 032 3561, Block 7, Lots 2, 3 and 4 (La Crete)	41
		b)	Bylaw 732/09 Land Use Bylaw Amendment for the Cancellation of Subdivision Plan 972 2460, Lot 1 (Part of SE 22-106-15-W5M) (La Crete Rural)	49
		c)	Bylaw 733/09 Fee Schedule Bylaw	57
		d)		
		e)		
INFORMATION / CORRESPONDENCE:	13.	a)	Information/Correspondence Items	63
IN CAMERA SESSION:	14.	a)	Personnel	
		b)	Special Projects	
		c)	Legal	

d) Inter-municipal Relations

f) CO₂ EOR Negotiations

g) AUPE Negotiations

h)

**NEXT MEETING
DATE:**

15.

a)

Regular Council Meeting
Tuesday, September 8, 2009
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16.

a)

Adjournment

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, August 11, 2009
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Peter F. Braun	Deputy Reeve
Dicky Driedger	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor
Walter Sarapuk	Councillor
Ray Toews	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ADMINISTRATION:

William (Bill) Kostiw	Chief Administrative Officer
Joulia Whittleton	Director of Corporate Services
Ryan Becker	Director of Planning & Emergency Services
John Klassen	Director of Operations (South)
Dave Crichton	Director of Operations (North)

ALSO PRESENT: Media and members of the public.

Minutes of the Regular Council meeting for Mackenzie County held on August 11, 2009 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 10:05 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 09-08-625 **MOVED** by Councillor Watson

That the agenda be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:** 3. a) **Minutes of the July 23, 2009 Regular Council Meeting**

MOTION 09-08-626

MOVED by Councillor Toews

That the minutes of the July 23, 2009 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a) None

GENERAL REPORTS:

6. a) **Parks and Recreation Committee Meeting Minutes –
June 25, 2009**

MOTION 09-08-627

MOVED by Deputy Reeve Braun

That the Parks and Recreation Committee meeting minutes of June 25, 2009 be received for information.

CARRIED

6. b) **Municipal Planning Commission Meeting Minutes –
July 6, 2009**

MOTION 09-08-628

MOVED by Councillor Froese

That the Municipal Planning Commission meeting minutes of July 6, 2009 be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) **Council Committee Reports**

Councillor Toews reported on several Fort Vermilion water line meetings, teleconferencing meetings with CAANA.

Councillor Wardley reported on Apache incentive program, Council Strategic Planning Session.

Councillor Watson reported on water drainage meetings in his ward, meeting with Apache in Calgary.

Councillor J. Driedger reported on La Crete building committee

and public works shop meetings, library meeting, went to Grande Prairie to see Chris Warkentin, MP (forestry issues), drainage meetings by Bear Creek, Council Strategic Planning Session, Parks and Recreation meetings, road and drainage and equipment meetings.

Councillor Sarapuk reported on REDI meeting.

Councillor Froese reported on Council Strategic Planning Session, MPC meeting.

Councillor Neufeld reported on ASB meeting, airport meeting and AVPA, La Crete building committee meeting.

Councillor D. Driedger reported on ASB summer tour, research station in Lacombe, REDI tourism committee, meeting about the ferry, ASB meeting.

Deputy Reeve Braun reported on REDI tourism meetings, managers meeting in Fort Vermilion, REDI management meeting, MPC meeting, La Crete building meetings, Council Strategic Planning Session, meeting in Fort Vermilion, tourism teleconferencing meetings, Airport meetings, La Crete 98th Ave project.

Reeve Newman reported on Grande Prairie meeting with Chris Warkentin, MP and other forestry meetings in Edmonton, meeting with provincial representatives in Edmonton regarding the County's shadow population.

MOTION 09-08-629

MOVED by Councillor Sarapuk

That the Council committee reports be received for information.

CARRIED

9. b) CAO & Director Reports

MOTION 09-08-630

MOVED by Councillor Neufeld

That members of administration attend the Safe Communities Innovation Fund workshop on September 17, 2009 at the Town of High Level office and report back to Council.

CARRIED

MOTION 09-08-631

MOVED by Councillor Watson

That the Chief Administrative Officer and Director reports be received for information.

CARRIED

**CORPORATE
SERVICES:**

**10. a) Bylaw 726/09 Utility Infrastructure Charge in the
Hamlet of Fort Vermilion**

MOTION 09-08-632

MOVED by Councillor Toews

That third reading be given to Bylaw 726/09 being the Utility Infrastructure Charge bylaw in the Hamlet of Fort Vermilion.

CARRIED

**10. b) Operating Income Statement and Projects Progress
Update**

MOTION 09-08-633

MOVED by Councillor J. W. Driedger

That the Operating Income Statement and the TCA Projects Progress Update report as of July 31, 2009 be received for information.

CARRIED

10. e) Fire Water Tanker

MOTION 09-08-634

MOVED by Councillor Wardley

That the County purchase a Fire Water Tanker as per the Regional Service Sharing Agreement with the Town of High Level, at a cost of \$225,000+/- ten percent to be funded from the Inter-municipal Agreements budget subsequent to signing the agreement.

CARRIED

10. f) Organizational Meeting

MOTION 09-08-635

MOVED by Councillor Sarapuk

That the Organizational Meeting be held on Tuesday, October 27, 2009 at 10:00 am in the Fort Vermilion Council Chambers.

CARRIED

10. g) Provincial Electoral Boundaries Commission

MOTION 09-08-636

MOVED by Reeve Newman

That administration research and bring options with respect to the Electoral Boundaries Commission.

CARRIED

Reeve Newman recessed the meeting at 11:00 a.m. and reconvened the meeting at 11:17 a.m.

10. h) Recovery of Taxes by Public Auction – Tax Forfeiture Properties – 4:00 p.m.

No Public Auction was held as all property owners made arrangements with respect to their arrear taxes.

OPERATIONAL SERVICES:

11. a) Multi-Year Capital Plan

MOTION 09-08-637

MOVED by Councillor Neufeld

That the multi-year capital plan be used as a guideline for budgeting purposes.

CARRIED

11. b) Henry Klassen (SE 29 106 15 W5) Drainage

MOTION 09-08-638

MOVED by Councillor J.W. Driedger

That the Henry Klassen (SE 29 106 15 W5) drainage be received for information.

CARRIED

11. c) AJA Friesen Road Extension

MOTION 09-08-639

MOVED by Councillor J.W. Driedger

That Mackenzie County tenders a road restoration and water management project for the AJA Friesen road and design as presented.

CARRIED

11. d) Township Road 103-2 (Blue Hills)

MOTION 09-08-640

MOVED by Councillor D. Driedger

That Mackenzie County proceeds to tender a road construction project for TWP RD 103-2 from Range Rd 18-3 to Range Rd 18-5 (Blue Hills Storm Water Control project).

CARRIED

11. e) High Level Drainage – East

MOTION 09-08-641

MOVED by Councillor Watson

That the County proceed with the High Level East Drainage project design and start some of the ditching this year, with the remainder of the project to be budgeted and tendered for the next year.

CARRIED

11. f) Fort Vermilion Walking Trails

MOTION 09-08-642

MOVED by Councillor Toews

That the Fort Vermilion Walking Trail development plan be approved as presented.

CARRIED

MOTION 09-08-643

MOVED by Councillor Toews

That administration pursue the federal government in order to acquire a portion of the land for the third phase of the Fort Vermilion Walking Trail project as discussed.

CARRIED

11. g) Disposal of Animal Carcasses

MOTION 09-08-644

MOVED by Deputy Reeve Braun

That the disposal of animal carcasses be received for information.

CARRIED

11. h) LED Roadway Lighting

MOTION 09-08-645

MOVED by Reeve Newman

That administration undertake a research and bring back options with respect to the LED roadway lighting free trial pilot program as discussed.

CARRIED

Reeve Newman recessed the meeting at 11:58 a.m. and reconvened the meeting at 12:48 p.m.

DELEGATIONS:

5. a) RCMP – 1:00 p.m.

S/Sgt. Shane Ramteemal and Cpl. Ryan Dlin joined the meeting at 12:45 p.m.

S/Sgt. Shane Ramteemal and Cpl. Ryan Dlin presented the latest local statistics report, a report regarding the Mackenzie Regional Detachment organization, current developments including comparative provincial statistics, and provided highlights on the Detachment strategies.

Reeve Newman thanked S/Sgt. Shane Ramteemal and Cpl. Ryan Dlin for their presentation.

MOTION 09-08-646

MOVED by Councillor Froese

That the RCMP report be received for information.

CARRIED

MOTION 09-08-647

MOVED by Councillor Sarapuk

That a councilor be appointed to the Crime Prevention Strategy committee.

CARRIED

Reeve Newman called for nominations and volunteers. Councilor Wardley volunteered.

MOTION 09-08-648

MOVED by Councillor Watson

That Councilor Wardley be appointed to the Crime Prevention Strategy committee.

CARRIED

MOTION 09-08-649

MOVED by Councillor Froese

That the Crime Prevention Strategy committee appointed member brings back costing and benefits options as soon as available.

CARRIED UNANIMOUSLY

**PLANNING,
EMERGENCY, AND
ENFORCEMENT
SERVICES:**

12. a) Bylaw 727/09 Land Use Bylaw Amendment to Address the Keeping of Animals in Rural Country Residential District 1, 2, 3 and 4 "RC1", "RC2", "RC3", and "RC4"

MOTION 09-08-650

MOVED by Deputy Reeve Braun

That the first reading be given to Bylaw 727/09 being a Land Use Bylaw amendment for the establishment of fines for Rural Country Residential District 1, 2, 3 and 4 "RC1", "RC2", "RC3" and "RC4" when the maximum number of non-domestic animals is exceeded. Fines shall be \$500 for the first offence and \$1,000 for a second and/or subsequent offence.

CARRIED

12. b) Bylaw 729/09 Land Use Bylaw Amendment to Rezone Multiple Properties from HRCT to HR1 (La Crete)

MOTION 09-08-651

MOVED by Councillor Sarapuk

That first reading be given to Bylaw 729/09 being a Land Use Bylaw amendment to rezone:

Plan 2504TR, Block 7, Lots 3 through 8, Plan 3969TR, Block 4, Lots 2 through 7,

Plan 1160NY, Block 1, Lot 2 (being Title Number 022 234 423 and 062 523 892),

Plan 962 4008, Block 5, Lot 35, Plan 5232TR, Block 6, Lot 3 (being Title Number 002 249 015 and 072 366 443), Plan 942 0787, Block 6, Lots 5 through 7,

Plan 942 3391, Block 6, Lot 5, Plan 782 0147, Block 1, Lots 18, 36 and 37,

Plan 782 0147, Block 15, Lots 1, 2, 13 and 14, Plan 1878TR, Lot B,

Plan 872 1101, Lot C, Part of NE 4-106-15-W5M (being Title Number 092 021 621)

from Hamlet Residential-Commercial Transitional District "HRCT" to Hamlet Residential District 1 "HR1".

CARRIED

12. c) Bylaw 730/09 Land Use Bylaw Amendment to Rezone Part of NW 24-105-15-W5M (Plan 072 7058, Block 1, Lot 1) from Agricultural District 1 "A1" to Public/Institutional District "HP" (Wilson Prairie Area)

MOTION 09-08-652

MOVED by Councillor Wardley

That first reading be given to Bylaw 730/09 being a Land Use Bylaw amendment to rezone Part of NE 24-105-15-W5M (Plan 072 7058, Block 1, Lot 1) from Agricultural District 1 "A1" to Public/Institutional District "HP".

CARRIED

12. d) Airport Development (Airport Vicinity Protection Area)

MOTION 09-08-653

MOVED by Councillor Neufeld

That the Airport Planning and Airport Vicinity Protection Area (AVPA) project budgets be combined and that the AVPA proposal be approved for proceeding as recommended.

CARRIED

12. e) Development Statistics Report – January to June Comparison (2007 – 2009)

MOTION 09-08-654

MOVED by Councillor Sarapuk

That the development statistics report – January to June comparison (2007-2009) be accepted for information.

CARRIED

12. f) Draft Municipal Development Plan

MOTION 09-08-655

MOVED by Councillor Watson

That the draft Municipal Development Plan be accepted for information.

CARRIED

**INFORMATION/
CORRESPONDENCE**

13. a) Information/Correspondence

MOTION 09-08-656

MOVED by Councillor Wardley

That the Lower Athabasca Regional Advisory Council's committee minutes be requested for information as soon as they are approved.

CARRIED

MOTION 09-08-657

MOVED by Councillor Froese

That the information/correspondence items be accepted for information purposes.

CARRIED

Reeve Newman recessed the meeting at 1:55 p.m. and reconvened the meeting at 2:05 p.m.

IN CAMERA SESSION:

MOTION 09-08-658

MOVED by Councillor Watson

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:05 p.m.:

- 14. a) Personnel
- 14. b) Special Projects
- 14. c) Legal
- 14. d) Inter-municipal Relations
- 14. e) CO₂ EOR Negotiations
- 14. f) AUPE Negotiations
- 14. g) Vanguard Realty
- 10. d) Council Annual Strategic Planning Session

CARRIED

MOTION 09-08-659

MOVED by Councillor J.W. Driedger

That Council move out of camera at 4:15 p.m.

CARRIED

14. a) Personnel

MOTION 09-08-660

MOVED by Councillor Wardley

That the personnel update be received for information.

CARRIED

14. b) Special Projects

MOTION 09-08-661

MOVED by Councillor Neufeld

That administration proceed with the Forestry Community Adjustment Fund as discussed.

CARRIED

14. c) Legal

MOTION 09-08-662

MOVED by Councillor Wardley

That legal counsel be engaged to draft a response letter as recommended and discussed.

CARRIED

14. d) Inter-municipal Relations

MOTION 09-08-663

MOVED by Deputy Reeve Braun

That the inter-municipal relations be received for information.

CARRIED

14. e) CO₂ EOR Negotiations

MOTION 09-08-664

MOVED by Councillor J. W. Driedger

That the CO₂ EOR committee be authorized to proceed with government negotiations and meeting with appropriate officials as discussed.

CARRIED

14. f) AUPE Negotiations

MOTION 09-08-665

MOVED by Councillor Watson

That the AUPE negotiations be received for information.

CARRIED

14. g) Vanguard Realty

MOTION 09-08-666

MOVED by Councillor Froese

That a letter of reply be sent to the Vanguard Realty as discussed.

CARRIED

10. d) Council Annual Strategic Planning Session (In Camera)

MOTION 09-08-667

MOVED by Deputy Reeve Braun

That Council integrate some of the 2009 Annual Strategic Planning Session report into the forthcoming County's Community Sustainability Plan.

CARRIED

10. c) Canadian Diabetes Association 2009 Flame of Hope Charity Golf Tournament

MOTION 09-08-668

MOVED by Councillor Neufeld

That the County purchase four tickets to the Canadian Diabetes Association 2009 Flame of Hope Classic Charity Golf Tournament on September 3, 2009.

CARRIED

NEXT MEETING DATE:

Regular Council Meeting
Wednesday, August 26, 2009
4:00 p.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

16. a) Adjournment

MOTION 09-08-669

MOVED by Councillor Watson

That the Council meeting be adjourned at 4:35 p.m.

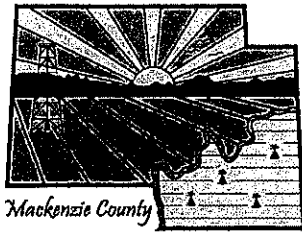
CARRIED

These minutes will be presented to Council for approval on August 26, 2009.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Municipal Reserve Policy RESV 10

BACKGROUND / PROPOSAL:

At their July 23 meeting, Council passed the following motions:

MOTION 09-07-609 **MOVED** by Councillor Froese
 That a Parks Reserve fund be created.

CARRIED

MOTION 09-07-610 **MOVED** by Councillor Watson
 That the funds received for Municipal Reserve be designated to the Parks Reserve fund.

CARRIED

OPTIONS & BENEFITS:

The County has the Municipal Reserve Policy RESV 01 in place (please see attached). The Policy refers to the MGA section 671 in its purpose section, which allows using the municipal reserve funds towards a public park or a public recreation area.

The municipal reserve revenue is contributed to the Municipal Reserve on annual basis.

The following are revenues from the last five years:

2004	2005	2006	2007	2008
\$3,650	\$29,369	\$28,702	\$18,688	\$13,893

Author: _____ **Review By:** _____ *for* **CAO** *ful*

The 2008 year-end balance in the Municipal Reserve is \$97,551.87.

Upon reviewing the Policy, administration recommends making a small amendment (as per the attachment).

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

Motion 1:

That the Municipal Reserve balance be accepted for information.

Motion 2:

That the Municipal Reserve Policy RESV 10 be amended as presented.

Author: _____ Review Date: _____ CAO _____

Mackenzie County

Title	Municipal Reserve	Policy No.	RESV 10
--------------	--------------------------	-------------------	----------------

Account Code	72-714
---------------------	---------------

Purpose

To establish a municipal reserve. Pursuant to section 671 of the MGA, the municipality or school authority may be used for any of the following purposes — public park; public recreation area; school authority purpose; to separate areas of land that are used for different purposes.

Targeted Minimum	\$N/A
-------------------------	--------------

Targeted Maximum	\$N/A
-------------------------	--------------

Funding

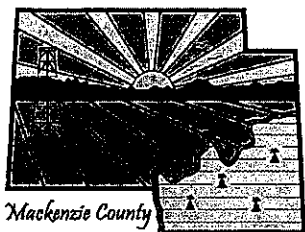
Pursuant to sections 661 to 670 of the MGA. ~~a subdivision authority may require the owner of a parcel of land that is subject of a proposed subdivision, without compensation, to provide a land dedication for roads, public utilities, and environmental reserves and school.~~ The owner can provide money for all the reserves or a combination of money and land reserve.

Policy Statement and Guidelines

1. The Chief Administrative Officer will ensure the overall effective administration of dedicated reserves in accordance with this policy; recommending changes in policy or guidelines to Council to ensure they are employed to the benefit of the County.
2. Annually, in conjunction with the budget process and the presentation of the audited financial statements to Mackenzie County council, a list indicating the current and previous year-end balances for this reserve will be provided.
3. Calculation of land values shall be based on current market value specific to the location of the parcel of land being developed and the intended use of the parcel of land.
4. The location of Municipal Reserve taken in the form of lands shall be in an appropriate area to allow for the uses specified by the MGA.

5. The use of this reserve to fund any expenditure must be by way of a Council resolution or motion.

	Date	Resolution Number
Approved	June 6, 2001	01-320
Amended	May 22, 2008	08-05-385
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Tax Write-Off – Tax Rolls 080100, 098283, 098336, 098344

BACKGROUND / PROPOSAL:

The properties listed under tax rolls 080100, 098283, 098336, and 098344 are not subject to taxation (airstrips used in case of fires as base camps - Lands and Forest).

In 2008 and 2009 the assessment code was changed to Provincial MV GIL and these properties were taxed in error. The assessment has been reclassified for 2009 as exempt, but no amendment can be made for 2008.

OPTIONS & BENEFITS:

Administration recommends writing off the 2008 outstanding balance and penalties on the tax rolls 080100, 098283, 098336, 098344.

COSTS & SOURCE OF FUNDING:

2009 Operating Budget - Tax Cancellation/Write-offs

RECOMMENDED ACTION:

Motion 1:

That the 2008 tax levy of \$32.37 for tax roll 080100 be written off.

Motion2:

That the 2008 tax levy of \$488.69 and penalty of \$29.32 for tax roll 098283 be written off.

Author: _____ Review Date: _____ *bar*
CAO *fd*

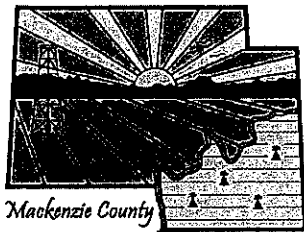
Motion 3:

That the 2008 tax levy of \$1,620.33 and penalty of \$97.22 for tax roll 098336 be written off.

Motion 4:

That the 2008 tax levy of \$211.92 and penalty of \$12.72 for tax roll 098344 be written off.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Jubilee Insurance - Property Policy Renewal

BACKGROUND / PROPOSAL:

A letter was received from Jubilee Insurance notifying the County of some major changes with respect to our Property Policy (please see the attached correspondence).

OPTIONS & BENEFITS:

1. Increased premiums affect the County's operational budget, as well as the additional named insured organizations (multiple non-profit groups across the County).

The impact of the increased premiums can be roughly estimated as follows (using 65% increase):

	<i>Invoice Total</i>	<i>Additional Named Insured</i>	<i>County</i>
2008 invoice	\$ 85,000	\$ 49,000	\$36,000
2009 invoice (estimate)	\$140,000	\$ 81,000	\$59,000
	Increase \$55k	Increase \$32k	Increase \$23k

Note: The actual invoice total will be higher because of the recent addition of the Zama water treatment plant.

2. The additional changes include the Policy wording changes (please read the attached correspondence).

Due to the base deductible increase from \$1,000 to \$5,000, administration will be reviewing and removing all items valued under \$5,000 from our property insurance.

Author: _____ Review By: _____

 CAO

3. The Jubilee Insurance correspondence states:

“Jubilee must now develop and institute a claims rated premium distribution model that will provide members with premiums credits for above average performance in the claims area, as well as a surcharge to those members who have below average performance in the claims area.” “The claims rated premium distribution model will not be applied to premiums until late 2010”.

Some of the Finance Committee members attended a workshop during one of the past AAMDC Conventions (over a year ago) at which the Jubilee representatives stated that a premium credit model for municipalities performing at above average was being discussed.

The Finance Committee reviewed the Jubilee Insurance correspondence at their August 20, 2009 meeting and passed the following motion:

That a recommendation be taken to Council to write a letter to the AAMDC - Jubilee Insurance requesting to implement the claim rated premiums distribution model as soon as possible.

Please note that the County is notifying all additional named insured groups of these major changes in the property insurance premiums.

COSTS & SOURCE OF FUNDING:

Annual operating budgets

RECOMMENDED ACTION:

That a letter be sent to the AAMDC - Jubilee Insurance requesting to implement the claims rated premium distribution model as soon as possible.

Author: _____ Review Date: _____ CAO _____



Council into RFD

August 4, 2009

Attention: Chief Administrative Officer

Re: Property Policy Renewal – Jubilee Insurance

Dear valued member,

After perhaps one of the most challenging renewal cycles in the history of Jubilee, we are enclosing herein your property policy renewal documents and corresponding invoice for the insurance year July 1, 2009 – July 1, 2010.

Also attached herein, is a copy of the urgent property renewal broadcast letter that was sent to all members on July 16, 2009 outlining changes to the rating structure and base deductibles, and the reasons behind such changes. This correspondence also indicates other changes to the policy wording that we strongly recommend you review should any of these changes impact your organization. Should you have any questions or concerns respecting alterations made to your property policy this year, please do not hesitate to contact the undersigned.

Jubilee truly appreciates the impact changes of this magnitude can have on our membership. Please be rest assured that every effort was made to ensure our members obtained the most competitive insurance product available under the circumstances. Even with such increases, Jubilee property insurance rates are still competitive in relation to open insurance market rates.

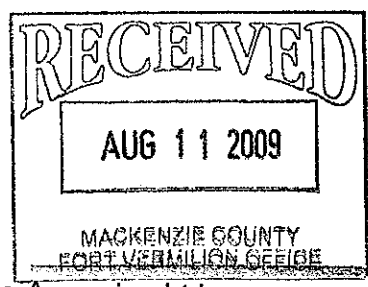
We would kindly ask that you remit payment for this renewal, within thirty (30) days of your receipt of this correspondence.

Please watch for announcements respecting training in the area of property loss control over the coming months. We look forward to working with you, in the delivery of risk management strategies that are truly effective towards reduction in your cost of risk.

Sincerely,

J. David Clarke, CRM
Manager of Insurance & Risk Services

Alberta Association of Municipal Districts & Counties/ Jubilee Insurance Agencies Ltd.





Partners in Advocacy & Business

July 16, 2009

Attention: Chief Administrative Officer

Re: URGENT – 2009-2010 Property Insurance Renewal

Jubilee Reciprocal Insurance Exchange members,

After significant challenges faced and met through Aon Reed Stenhouse, the insurance broker for the Jubilee Insurance Program, and following Jubilee Board approval of July 15th, Jubilee Insurance Agencies is able to provide members with information respecting the 2009-2010 property insurance renewal. There has been a complete revamp of the insurance companies willing to participate in the Jubilee property insurance program due to poor claims performance of our property pool.

Claims have indeed exceeded the self insurance pool limits over the past number of years, and the 2008-2009 year saw our members exceed self insurance limits by multi millions of dollars. This information has been provided to members recently through zone meetings and through Jubilee risk management staff. Our brokers were required to canvas almost the entire property insurance market to find carriers willing to write the Jubilee program at the most competitive rates possible. Through this, the resultant rates have increased from prior years. As well, there have been a few changes to the wordings for the property insurance policy that we will highlight herein.

The policy wording changes are as follows:

- 1) Base deductible for all property claims is now \$5,000, increased from the previous base deductible of \$1,000. Further to this change, those members who may have purchased a larger deductible than the \$1,000 base in prior years, will no longer be receiving a credit for the larger deductible as all members will now be subject to the \$5,000 base deductible. This change will be effective July 17, 2009;
- 2) Gross Earnings/Business Interruption limit that is included within the property wordings for all members, is reduced from \$500,000 to \$100,000. Members perhaps requiring a larger limit than \$100,000 can still purchase larger limits to meet their specific requirements, but will have to notify the Jubilee office, and complete a worksheet and application process in order to obtain the greater coverage;
- 3) The maximum limit of insurance of \$200,000,000 is applicable on a per member basis, and not on a per location basis;
- 4) There is now an aggregated limit of insurance for Earth Movement/Earthquake coverage;

5) The margin clause for insured values, protecting members who may have underestimated the value of a particular piece of property is 15% rather than 25%. Jubilee has historically only ever carried a 15% margin in this area, and although our brokers were able to secure an increase last year to 25%, insurance markets are not willing to maintain the larger margin clause, and we have gone back to our traditional 15% margin clause. With this in mind, it is even more imperative for all members to ensure that values for all property are current and accurate to today's' actual replacement cost.

Jubilee is now awaiting the renewal documents from our broker and will be sending out renewal documents to members in the very near future. Members can expect to see a significant rate increase for property coverage in the range of 60-65% over last years rates. Again this is due to the more than negative performance in the claims area by the Jubilee self insurance pool. Although the program has had some large fire losses this past year, the negative claims performance overall is more impacted by the frequent avoidable losses by members in the areas of heavy equipment and emergency vehicle operation that have in many cases been quite severe. This, when combined with the many, many claims being submitted by members that fall very close to historically low deductible levels, has placed the Jubilee program into a position of having to revamp the entire base in order to obtain coverage for members. It must be realized that although the rate increase is as significant as it is, Jubilee rates are still very competitive in relation to the open insurance markets. This is truly the result of how self insurance does indeed work for our members. Jubilee is working diligently towards delivering a detailed comprehensive training program - Jubilee RiskPro Module 3 - Property Loss Control to all self insurance members within the next 10 months. These targeted training tools will be provided to all self insurance members, in a determined effort towards a reduction in the frequency and severity of property claims. In addition to this point, Jubilee must now develop and institute a claims rated premium distribution model that will provide members with premium credits for above average performance in the claims area, as well as a surcharge to those members who have below average performance in the claims area. Please note that this will only be applied to losses that are deemed as avoidable. This will not apply to weather related losses such as lightning strikes, wind storms and such "Acts of God" The claims rated premium distribution model will not be applied to premiums until late 2010. This will allow time for members to obtain detailed training in the area of property risk control ahead of such a model being applied. For those members who participated in Jubilee RiskPro in the fall of 2008, you will still be receiving your 2% premium credit on the July 1, 2009 property insurance renewal. This should help towards mitigating the rate increases for 2009-2010.

Along with such negative claims performance overall, and the fact that property replacement values are so much higher than they have been prior, this years' renewal has indeed been one of the most significant challenges faced by Jubilee and its private sector partners in a very long time.

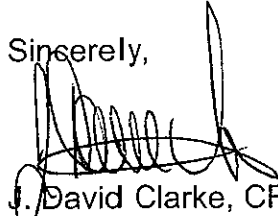
With that in mind, the Jubilee liability program is performing extremely well. Claims and costs have seen significant reductions since the introduction and delivery of the Jubilee RiskPro Modules 1 and 2. Such results speak volumes to insurance markets that partner with us on the program. At this point, we do not anticipate anywhere near the challenges that were faced with the property renewal, as we enter negotiations for the November 1, 2009 liability renewal.

Jubilee is fully committed to providing members with the tools and expertise necessary. Such is for the evolution of our membership and rural Alberta relating to cost effective and comprehensive insurance coverage. We look forward to meeting the challenges ahead with you as our valued membership, and we will put to bear what is required in order to address the realities of our current insurance world.

Please watch for further communication with regard to risk control training in the weeks and months ahead as the continued 2% premium credit for RiskPro will be contingent on your participation.

Should you have any further questions or concerns at this point, please do not hesitate to contact the undersigned directly.

Sincerely,

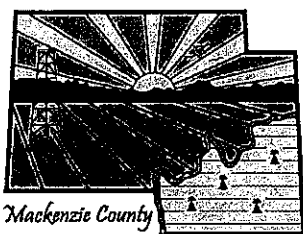


J. David Clarke, CRM

Manager of Insurance & Risk Services

Alberta Association of Municipal Districts & Counties/Jubilee Insurance Agencies Ltd.

780-955-4089



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Rocky Lane Road Improvement

BACKGROUND / PROPOSAL:

Council approved \$400,000 towards the Rocky Lane Road Improvement project in the County's 2009 budget.

OPTIONS & BENEFITS:

- The following options are available:
1. Base pave 500 meters by the Rocky Lane School – estimated cost \$450,000;
 2. Stabilization and seal coat 500 meters by Rocky Lane School – estimated cost \$200,000.

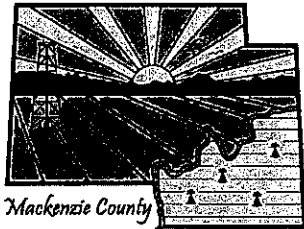
COSTS & SOURCE OF FUNDING:

2009 Budget

RECOMMENDED ACTION:

That administration proceeds with the following option for the Rocky Lane Road:

Author: _____ Review By: Per [Signature] CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Resource Road Program

BACKGROUND / PROPOSAL:

Mackenzie County annually applies for provincial funding under the Resource Road Program (RRP). The County has been successful in the past in obtaining funding for some projects.

OPTIONS & BENEFITS:

The RRP criteria has changed for the upcoming year (please see the attached documents), to name a few:

- A \$3,000,000 provincial grant maximum (was \$1,500,000) per project;
- Municipalities are eligible to receive only one project approval every two years;
- Up to 75% funding with a \$4,500,000 maximum per project, where the project is approved on the basis of "through-truck trips".

Administration is requesting that Council establish a priority list for the RRP projects for the upcoming year. The application deadline is November 30, 2009.

COSTS & SOURCE OF FUNDING:

Future budgets

RECOMMENDED ACTION:

That administration prepares and submits Resource Road Program applications for the following projects:

- 1.
- 2.
- 3.

Author: _____ **Review By:** _____ *For*
CAO *JW*

RRP Program Description

RESOURCE ROAD PROGRAM (RRP)

Overview

The Resource Road Program (RRP) was announced on April 8, 2003, as part of the Government's 2003 Budget commencing April 1, 2003. Budget 2009 provides a further one-year extension to the RRP, to 2011/12.

Benefits of Program

The RRP is intended to provide funding assistance to local municipal road authorities for the movement of goods and people associated with new or expanded, value-added processing facilities, resource and other industries, intensified farming operations, or high through-put grain elevators.

The program will apply to local roads and bridges, including intersection improvements with provincial highways. Roads must be open for use by all publicly-licensed vehicles and not be subject to any municipal general user fees.

Funding Policy

Municipal districts, counties, Metis settlements, the Special Areas, towns, villages, hamlets, and any area of a specialized municipality outside the defined urban services area are eligible for assistance under this program. Commencing April 1, 2010, the program will provide cost-shared funding on the basis of 50% Government, 50% municipal, up to a maximum provincial grant amount of \$3,000,000 per project. Municipalities are now eligible to receive only one project approval every two years, regardless of the size of the project.

The applicant municipality is encouraged to provide 25% of the funding required, and to acquire a contribution of 25% from the private sector. No other federal or provincial programs (excepting AMIP and MSI) of any kind may be used to fund the applicant's share.

In order to assist municipalities with roads heavily used/impacted by non-local or through-trips, the program may provide up to 75% funding for approved projects, up to a maximum grant amount of \$4,500,000 per project, where the project is approved on the basis of "through-truck trips".

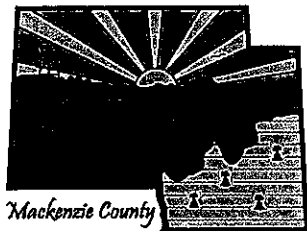
Eligible projects will be prioritized on a provincial basis, with the highest-priority projects receiving approvals commensurate with the available budget. Approved projects may be eligible to receive funding in trust, with any interest earned to be put towards the project.

Transportation of goods and people must relate to new value-added processing facilities, intensified farming operations, resource-based industrial development, or high through-put grain elevators which began operation or were expanded in 2007 or later. The road must be used by at least 25 trucks per day on average during any three-month period of the year. Paving may be considered and included in the project if the current total traffic volumes exceed 400 vehicles per day (AADT).

Private sector contractors and suppliers must be used to carry out all work claimed under this program.

The program has an annual budget of \$16 million for the next three fiscal years. The annual funding amounts are subject to the approval of the department's business plan.

© 1995 - 2009 Government of Alberta Copyright and Disclaimer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 731/09 Land Use Bylaw Amendment for the Cancellation and Consolidation of Plan 032 3561, Block 7, Lots 2, 3 and 4 (La Crete)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application for the cancellation and consolidation of three Hamlet Residential District 2 (HR2) zoned lots within the Hamlet of La Crete. The application was presented to the Municipal Planning Commission (MPC) at the August 6, 2009 meeting where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of the Bylaw 731/09 for the cancellation and consolidation of subdivision Plan 032 3561, Block 7, Lots 2, 3 and 4, subject to the public hearing input.

OPTIONS & BENEFITS:

The developer intends to construct a Row Dwelling, similar to the 8-plex on 98th Avenue in La Crete, on these properties and would be required to consolidate the lots if the proposed building would straddle the property lines. No Development Permit has been received for the building however the developer wishes to proceed with some of the changes necessary for it.

The Development Department has no concerns regarding the consolidation of lots. The proposed building and specifications required for it will be addressed at the Development Permit stage.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

for
CAO 

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

RECOMMENDED ACTION:

That first reading be given to Bylaw 731/09 being a Land Use Bylaw amendment for the cancellation of Plan 032 3561, Block 7, Lots 2, 3 and 4 for the purpose of consolidation.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO

BYLAW NO. 731/09
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

FOR THE PURPOSE OF CANCELLING A PORTION OF A
PLAN OF SUBDIVISION
IN ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000.

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Council of Mackenzie County has determined that a portion of a subdivision as outlined in Schedule "A" attached hereto, be subject to a cancellation, and

WHEREAS, 105104 Alberta Ltd., being the registered owners of Plan 032 3561, Block 7, Lot 2, 3 and 4, have requested that the lands be consolidated, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY ENACTS AS FOLLOWS:

1. Subdivision Plan 032 3561, Block 7, Lots 2, 3 and 4 are hereby cancelled in full, and shall be consolidated as Lot _____, as outlined in Schedule "A" attached.

READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman,
Reeve

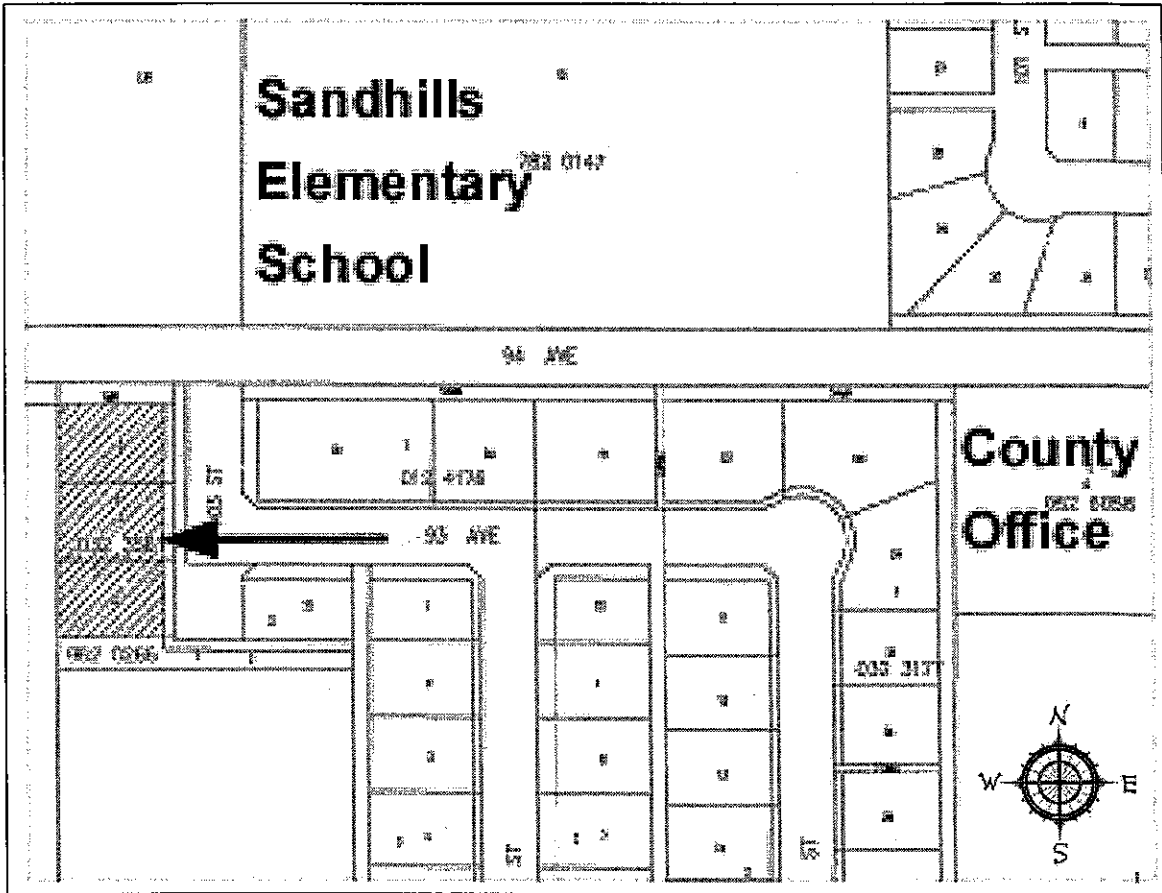
William Kostiw,
Chief Administrative Officer

BYLAW No. 731/09

SCHEDULE "A"

1. That the subdivision of the following property known as:

Plan 032 3561, Block 7, Lots 2, 3 and 4 be cancelled and consolidated as Lot _____.



Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 731/09

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <u>1366261 Alberta Ltd.</u>		
ADDRESS <u>Box 879</u>		
TOWN <u>La Crete AB T0H 2H0</u>		
POSTAL CODE	PHONE (RES.)	BUS.
	<u>8-</u>	<u>841-1528</u>

NAME OF REGISTER OWNER <u>105104 Alberta Ltd</u>		
ADDRESS <u>Box 879</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE	PHONE (RES.)	BUS.
<u>T0H 2H0</u>		<u>841-1528</u>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
						<u>032 3561</u>	<u>7</u>	<u>2,3,4</u>

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Consolidation of lots for future development,

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 108297

[Signature]
APPLICANT

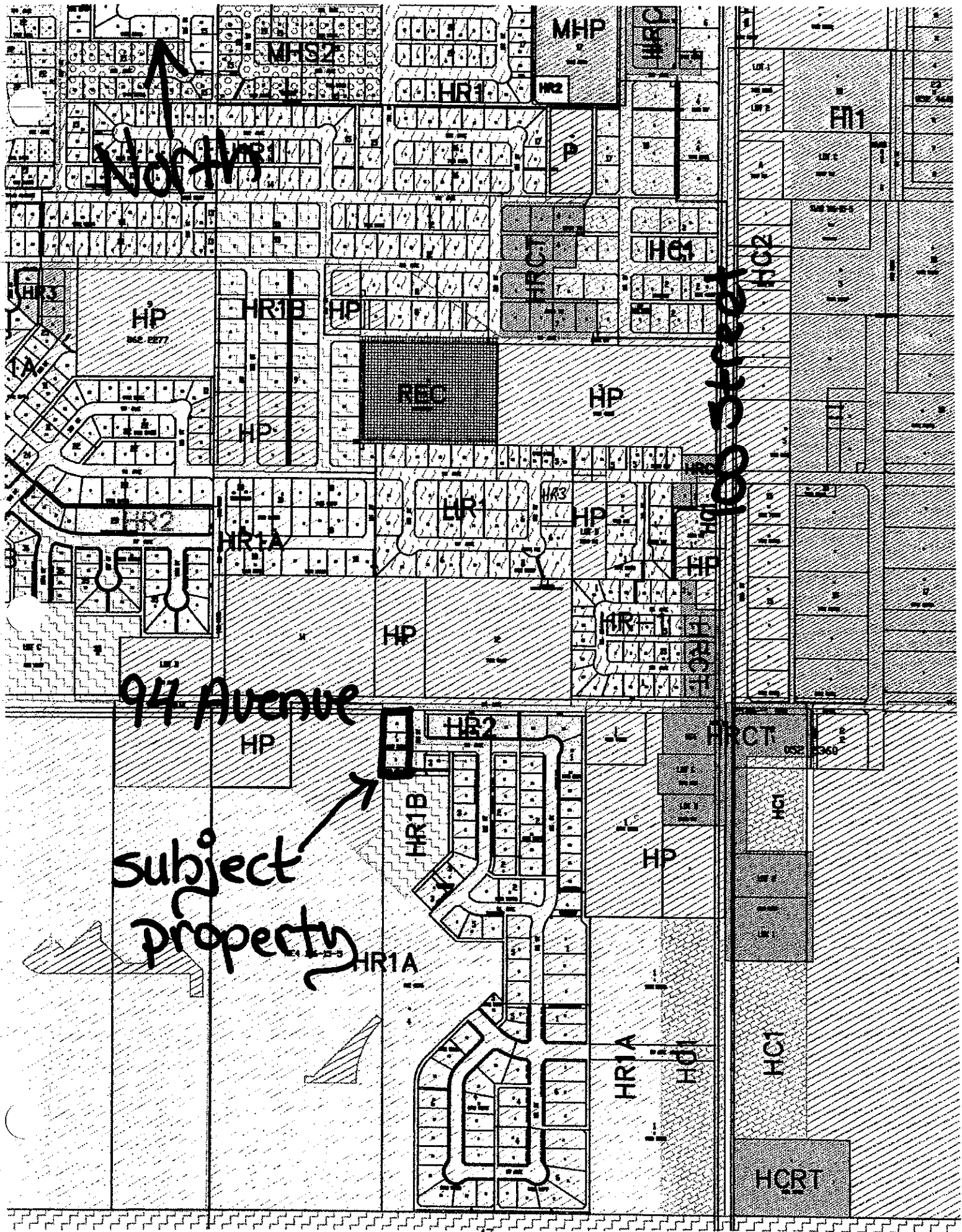
July 20/09
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

[Signature]
REGISTERED OWNER

July 20/09
DATE

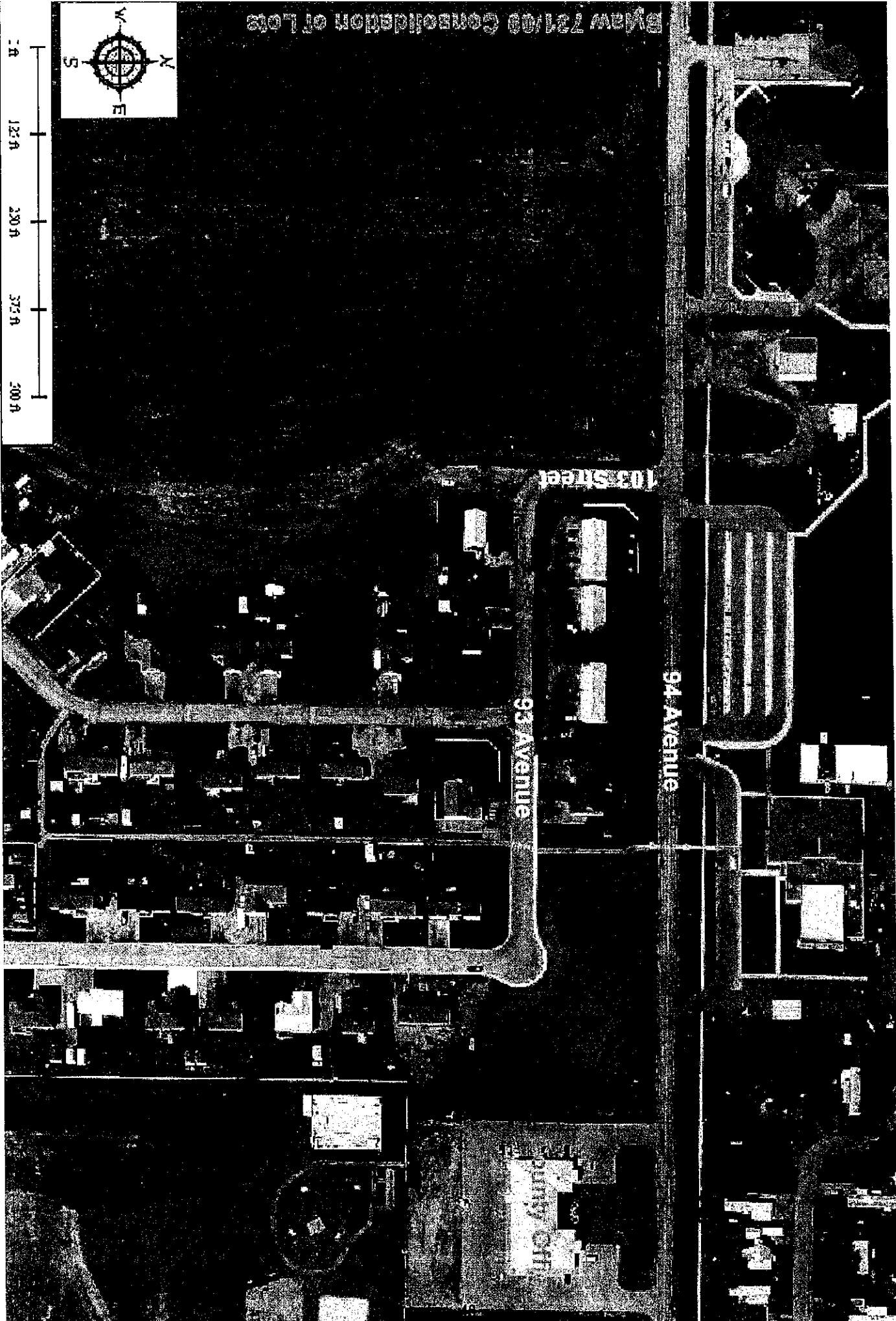
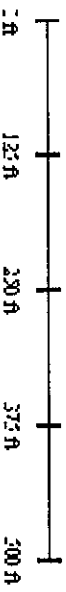
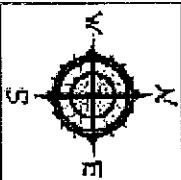
North

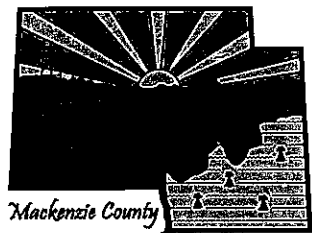


94 Avenue

subject property

Bylaw 721/03 Consolidation of Lots





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 732/09 Land Use Bylaw Amendment for the Cancellation of Subdivision Plan 972 2460, Lot 1 (Part of SE 22-106-15-W5M) (La Crete Rural)

BACKGROUND / PROPOSAL:

The Planning Department received a Land Use Bylaw amendment application to cancel subdivision Plan 972 2460, Lot 1 (Part of SE 22-106-15-W5M) in order to revert the lands back into the quarter section. This request was presented to the Municipal Planning Commission (MPC) at the August 6th, 2009 where the following motion was made:

That the Municipal Planning Commission recommendation to Council be for the approval of the Bylaw 732/09 for the cancellation of subdivision Plan 972 2460, Lot 1 for the purpose of reverting the lands back into SE 22-106-15-W5M, from which the subdivision was taken, subject to the public hearing input.

OPTIONS & BENEFITS:

The applicants intend to return their yard site back to the quarter section and complete a new subdivision in another area of the lands. The applicants do not want to have two subdivisions out of the quarter.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Marion Krahn, Development Officer

Reviewed by: Ryan Becker, Director of Planning

Ryan Becker
CAO *RL*

RECOMMENDED ACTION:

That first reading be given to Bylaw 732/09 being a Land Use Bylaw amendment for the cancellation of Plan 972 2460, Lot 1 for the purpose of reverting the lands back into Part of SE 22-106-15-W5M, from which the subdivision was taken.

Author: Marion Krahn,
Development Officer

Reviewed by: Ryan Becker,
Director of Planning

CAO _____

BYLAW NO. 732/09

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION IN
ACCORDANCE WITH SECTION 658 OF THE
MUNICIPAL GOVERNMENT ACT, CHAPTER M-26,
REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Council of Mackenzie County, at the request of the registered landowners, has determined that the subdivision outlined in Schedule "A" hereto attached, be subject to a cancellation, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY ENACTS AS FOLLOWS:

1. That Subdivision Plan 972 2460, Lot 1 is hereby cancelled in whole and the lands shall revert back into SE 22-106-15-W5M from which the subdivision was taken.

READ a first time this ___ day of _____, 2009.

READ a second time this ___ day of _____, 2009.

READ a third time and finally passed this ___ day of _____, 2009.

Greg Newman,
Reeve

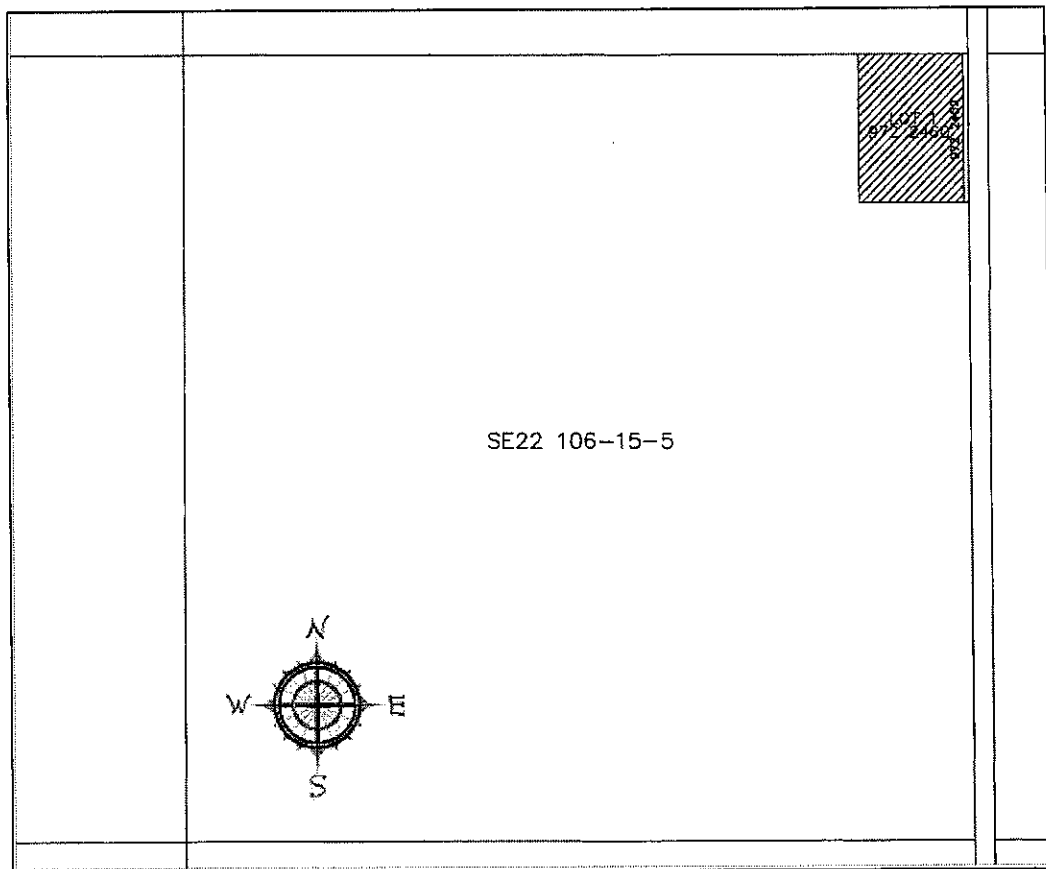
William Kostiw,
Chief Administrative Officer

BYLAW No. 732/09

SCHEDULE "A"

1. That the subdivision of the following property known as:

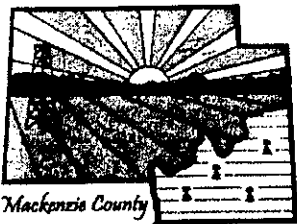
Plan 972 2450, Lot 1 be cancelled and the lands reverted back into SE 22-106-15-W5M from which the subdivision was taken.



Greg Newman,
Reeve

William Kostiw,
Chief Administrative Officer

Effective this ____ day of _____, 2009.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 732/09

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <u>Jacob & Sarah Wiebe</u>		
ADDRESS <u>Box 901</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>928-2006</u>	BUS. <u>926-9190</u>

NAME OF REGISTER OWNER <u>Jacob & Sarah Wiebe & Deborah Kathrine Wiebe</u>		
ADDRESS <u>Box 901 & 2361</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>928-4964</u>	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>SE</u>	SEC <u>22</u>	TWP <u>106</u>	RANGE <u>15</u>	OR	PLAN <u>972 2460</u>	BLK	LOT <u>1</u>
-----------------------	------------------	-------------------	--------------------	----	-------------------------	-----	-----------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Subdivision Cancellation TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Cancellation of subdivision to revert it back to the quarter. After cancellation of sub then new subdivision will be completed for a different parcel.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 108626

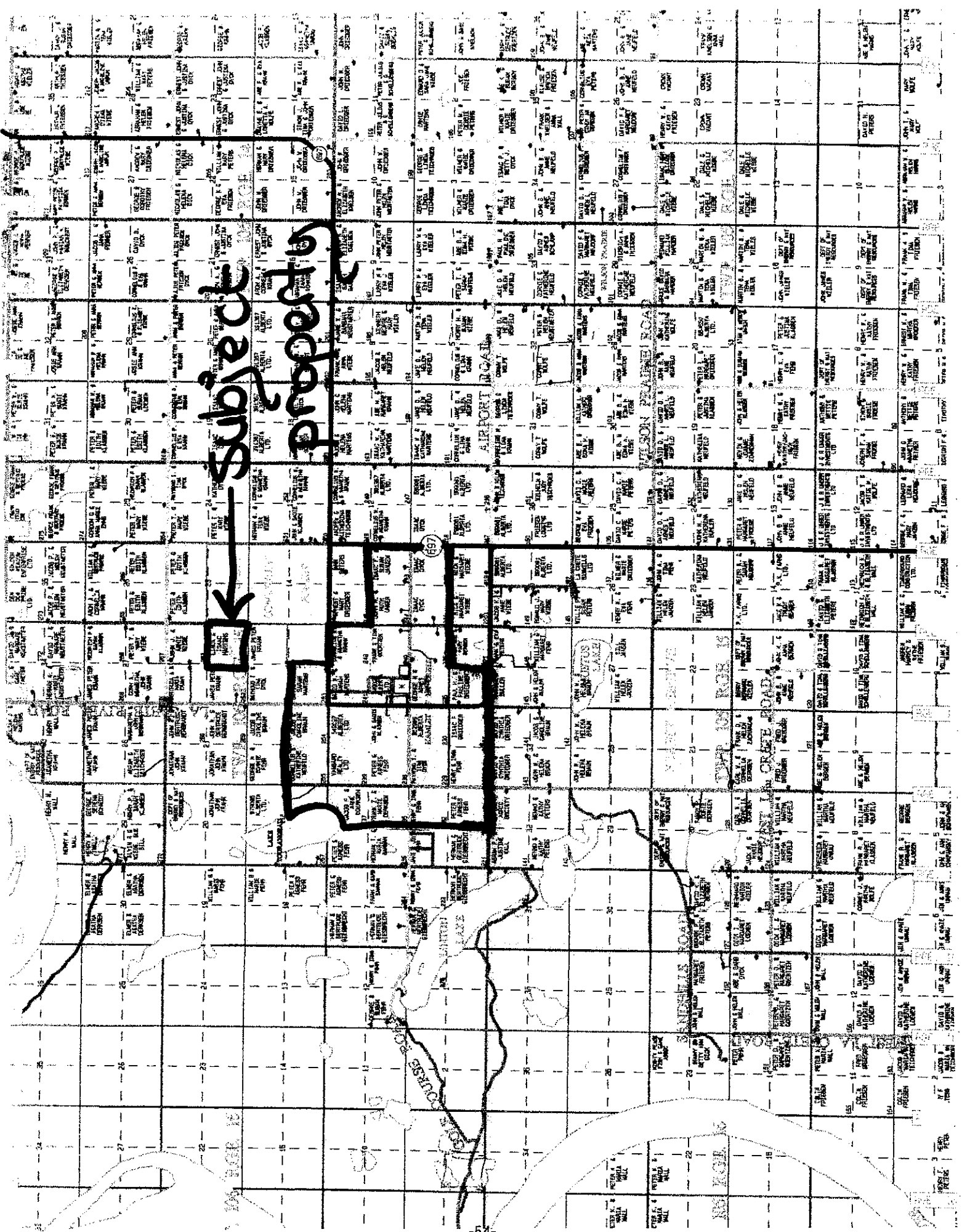
[Signature]
APPLICANT / Registered owner

July 27/09
DATE July 27 '09

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Ben Truesen
Kathy Truesen
REGISTERED OWNER

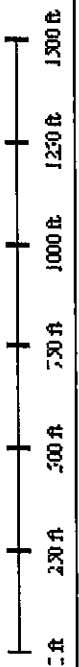
July 27/09
DATE July 27/09

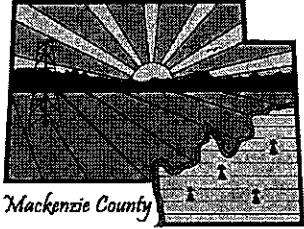


subject
→

Range Road 15-2

Bylaw 732/09 Subdivision Plan Cancellation





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	August 26th, 2009
Presented By:	Ryan Becker, Director of Planning and Emergency Services
Title:	Bylaw 733/09 Fee Schedule

BACKGROUND / PROPOSAL:

The matter of unauthorized development permit fees has been by both the MPC and Council on a number of occasions. The current process in place is to levy fines of:

a flat fee of \$500 for any development permit application made after construction/development has commenced and a \$1000 flat fee for any development permit application made after completion of construction/development.

OPTIONS & BENEFITS:

It was hoped that this process would encourage people to obtain a development permit and subsequent / applicable safety code permits (Building, Plumbing, Electrical & Gas). This process has not provided the incentive to obtain the necessary permits as was anticipated. It has actually created more concerns for the Development officers and staff in dealing with angry rate payers.

Another alternative would be to have a letter sent out when unauthorized development is discovered. The letter will advise of the type of unauthorized development and allow the rate payer 2 weeks to attend and obtain the development permit. This process will then trigger the developer to obtain any other permits that are required. Failure to attend a County office and obtain the development permit can then result in a fine of \$500.00 for all development. The County will also have the option of issuing a stop work order on all unauthorized development and can place the unpaid fines on the tax roll.

Author: Ryan Becker, Director
Planning & Emergency Services

Reviewed by: Ryan Becker, Director
Planning & Emergency Services

for
CAO
[Signature]

By following this process we can alleviate having to fine those who truly were unaware of the requirements, capture all development and ensure that all development is carried out safely which protects our ratepayers.

COSTS & SOURCE OF FUNDING:

Not applicable.

RECOMMENDED ACTION:

MOTION 1

That first reading be given to Bylaw 733/09 being a fee schedule bylaw amendment to authorize the Planning & Development department to issue warning letters to individuals or companies regarding unauthorized development prior to issuing the penalty fees.

MOTION 2

That second reading be given to Bylaw 733/09 being a fee schedule bylaw amendment to authorize the Planning & Development department to issue warning letters to individuals or companies regarding unauthorized development prior to issuing the penalty fees.

MOTION 3

That consideration be given to move to Third reading of Bylaw 733/09.

MOTION 4

That third reading be given to Bylaw 733/09 being a fee schedule bylaw amendment to authorize the Planning & Development department to issue warning letters to individuals or companies regarding unauthorized development prior to issuing the penalty fees.

Author: Ryan Becker, Director
Planning & Emergency Services

**Reviewed
by:**

Ryan Becker, Director
Planning & Emergency Services

CAO

BYLAW NO. 733/09

**BEING A BYLAW OF THE
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA
TO ESTABLISH A FEE SCHEDULE FOR SERVICES**

WHEREAS, pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, Section 8(c)(i), requires fees to be established by bylaw.

NOW THEREFORE, the Council of Mackenzie County, in the province of Alberta, duly assembled, enacts as follows:

1. That the Service Fee Schedule be amended to read as follows:

Item	Amount	GST
Photocopying	\$0.25/sheet	Applicable
Laminating	Double cost of map (min \$5)	Applicable
Tax Certificates	\$25.00	N/A
Email, fax or written confirmation of assessment by legal description (legal description to be provided by a requestor in writing)	\$25.00/per request	Applicable
Compliance Certificates	\$50.00	N/A
Land Titles	\$5.00	Applicable
County Ownership Maps	\$15.00	Applicable
County Ownership Map Booklet –Laminated	\$50.00	Applicable
Individual Pages - Laminated	\$10.00	
Hamlet Maps	\$5.00	Applicable
Aerial Photos	\$5.00	Applicable
All Custom Maps up to 17" x 22"	\$5.00	Applicable
All Custom Maps Larger than 17" x 22"	\$10.00	Applicable
River Map - 14 Laminated Pages	\$25.00	Applicable
Area Structure Plan	\$15.00	Applicable
General Municipal Plan	\$25.00	Applicable

Item	Amount	GST
Land Use Bylaw	\$35.00	Applicable
Land Use Bylaw Amendment	\$150.00	N/A
Development Permit - Other than Commercial or Industrial	\$25.00	N/A
Development Permit – Commercial and Industrial	\$50.00	N/A
Residential/Home Development Permit after Commencement of Construction/Development	\$500.00	N/A
Commercial/Industrial Development Permit after Commencement of Construction/Development	1% of appraised building value plus appraisal cost	N/A
Other Development after Commencement of Construction/Development	\$100.00	N/A
Development Permit after Legal Counsel Intervention	Legal Fee Cost	N/A
Development Permit Time Extension	\$50.00	N/A
Subdivision and Development Appeal (refundable if appeal is successful)	\$250.00	N/A
Subdivision Time Extension	\$50.00	N/A
Subdivision or Boundary Adjustment Application (all or a portion of the subdivision application may be refundable at the discretion of the MPC)	\$700 + \$200/lot created	N/A
Boardroom Rental (no charge to non-profit community groups)	\$50.00/day	Applicable
Council or other Board Minutes	\$5.00/set	Applicable
Winter Maintenance Flags	\$20.00/1/4 mile	Applicable
Senior/Handicapped Snowplow Flags (Where the Senior/Handicapped person lives in a rural residence where all other persons, excluding spouse or dependent, residing on the property are also Senior Citizens or Handicapped persons)	No Charge	N/A
Dust Control Calcium Chloride	\$500/200 linear meters per application	Applicable
Dust Control DL 10-40	\$1,000/200 linear meters per application	Applicable

Item	Amount	GST
Dust Control for Seniors	No Charge	
Sanding Unit & Tandem Truck	\$110.00/hr., min. chg.-1/2 hr	Applicable
Alberta Agriculture's Irrigation Pump/Pipe	\$300.00/48 hours \$100.00/each additional 24 hours	Applicable
75 HP Tractor Mower 15'	\$55.00 per hour (minimum charge ½ hr.)	Applicable
35 HP Tractor Mower 6'	\$35.00 per hour (minimum charge ½ hr.)	Applicable
Weed Eater	\$20.00 per hour (minimum charge ½ hr.)	Applicable
Sewer Auger	\$20.00 per hour \$100.00 per 24 hours	Applicable
Water Line Thawing Unit	\$20.00 per hour \$100.00 per 24 hours	Applicable

2. Equipment that is not listed in this bylaw will be charged according to the current Alberta Roadbuilders and Heavy Equipment Association Equipment Rental Rates Guide, less 20%.
3. Fees associated with development after commencement of construction / development applies after a warning letter is issued and no development permit is applied for.
4. This bylaw revokes all previous bylaws with fees pertaining to fees in this bylaw.
5. In the event that this bylaw is in conflict with any other bylaw, this bylaw shall have paramountcy.

READ a first time this

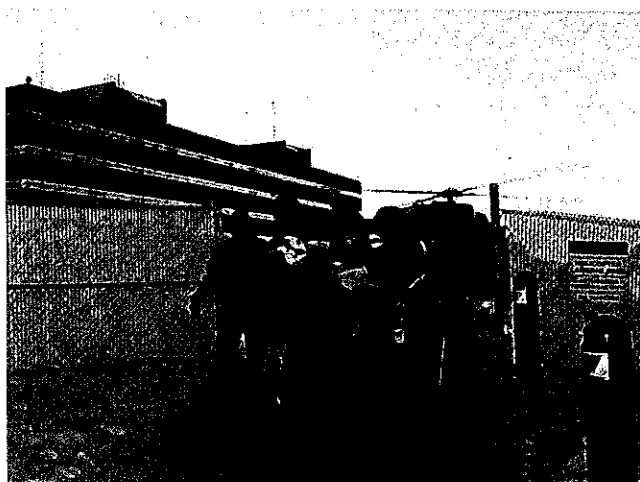
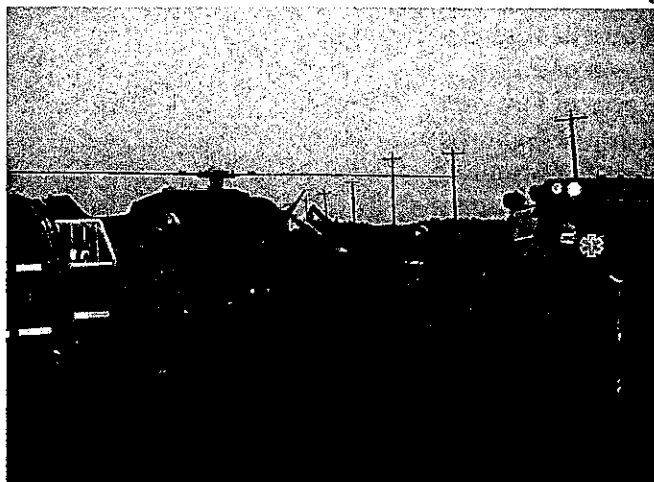
READ a second time this

READ a third time and finally passed this

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

AAMDC – District No. 4
Partnering to Save Lives!



STARS Grande Prairie Base

Nov. 2006 – Aug. 13, 2009

873 total calls / 599 dispatched / 469 completed missions

Municipality	Total calls since Nov. 2006	Dispatched for:
County of Grande Prairie	141	101
Birch Hills County	19	16
Clear Hills County	15	10
Saddle Hills County	24	18
Northern Sunrise County	28	16
MD of Fairview	61	37
MD of Smoky River	48	34
MD of Big Lakes	112	82
MD of Peace	14	12
MD of Greenview	220	151
MD of Spirit River	33	24
MD of Northern Lights	21	14
Totals	736	515

Municipality	Total calls since Nov. 2006	Dispatched for:
British Columbia	43	27

2009 (Jan. 01 to Aug. 13)

219 total calls / 164 dispatched / 127 completed missions

Northern Alberta Municipal Support for STARS Grande Prairie

County of Grande Prairie
Birch Hills County
Clear Hills County
Saddle Hills County
Northern Sunrise County
MD of Fairview
MD of Smoky River
MD of Big Lakes
MD of Peace
MD of Greenview
MD of Spirit River
MD of Northern Lights

M.D.'s and Counties: \$203,919.00 (2008)

City of Grande Prairie
Town of Beaverlodge
Town of High Prairie
Town of Falher
Town of Fairview
Town of Grimshaw
Town of Manning
Village of Nampa
Village of Hythe
Town of Wembley
Town of Sexsmith (Pending)
Town of Grande Cache (Pending)

Towns and Villages: \$82,014.00 (2008)

7 Peace River Regional Districts in B.C.

Hudsons Hope
Ft. St. John
Dawson Creek
Pouce Coupe
Tumbler Ridge
Taylor
Chetwynd

British Columbia: \$116,528.00 (2009)

Current Status

- Government Support
- AAMDC Resolution
- Possible AUMA Support
- Continued Industry Support during difficult economic times
- Ongoing Municipal Support

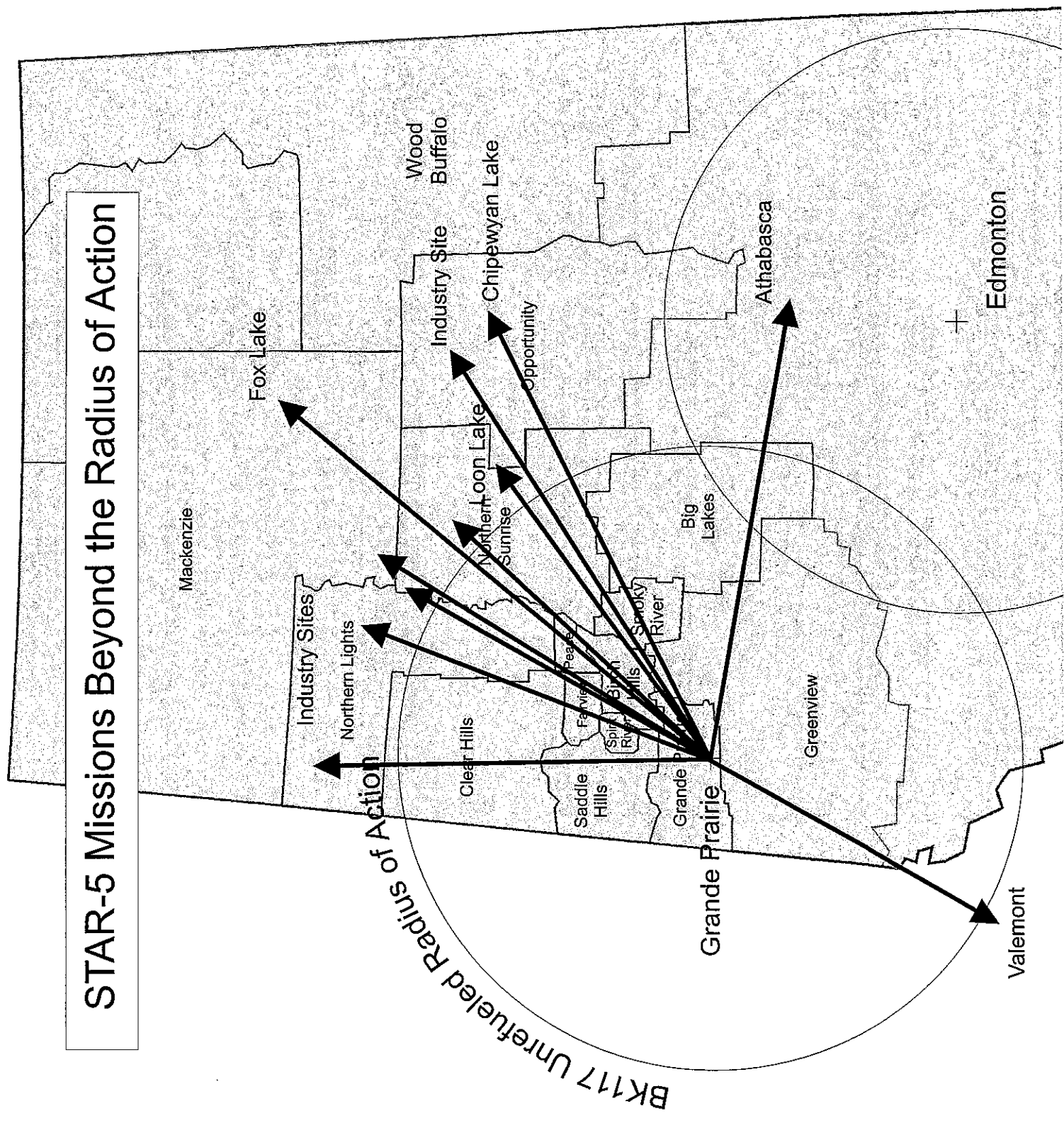
Grande Prairie Base Emergency Funding Initiative

- Possible Additional Funding – Confirmed: Saddle Hills – MD of Fairview
- 2009 Per Capita Pledge Renewals
- Interest in Per Capita Initiative From B.C. Towns
- B.C. Ministry of Energy – Proposal Submitted

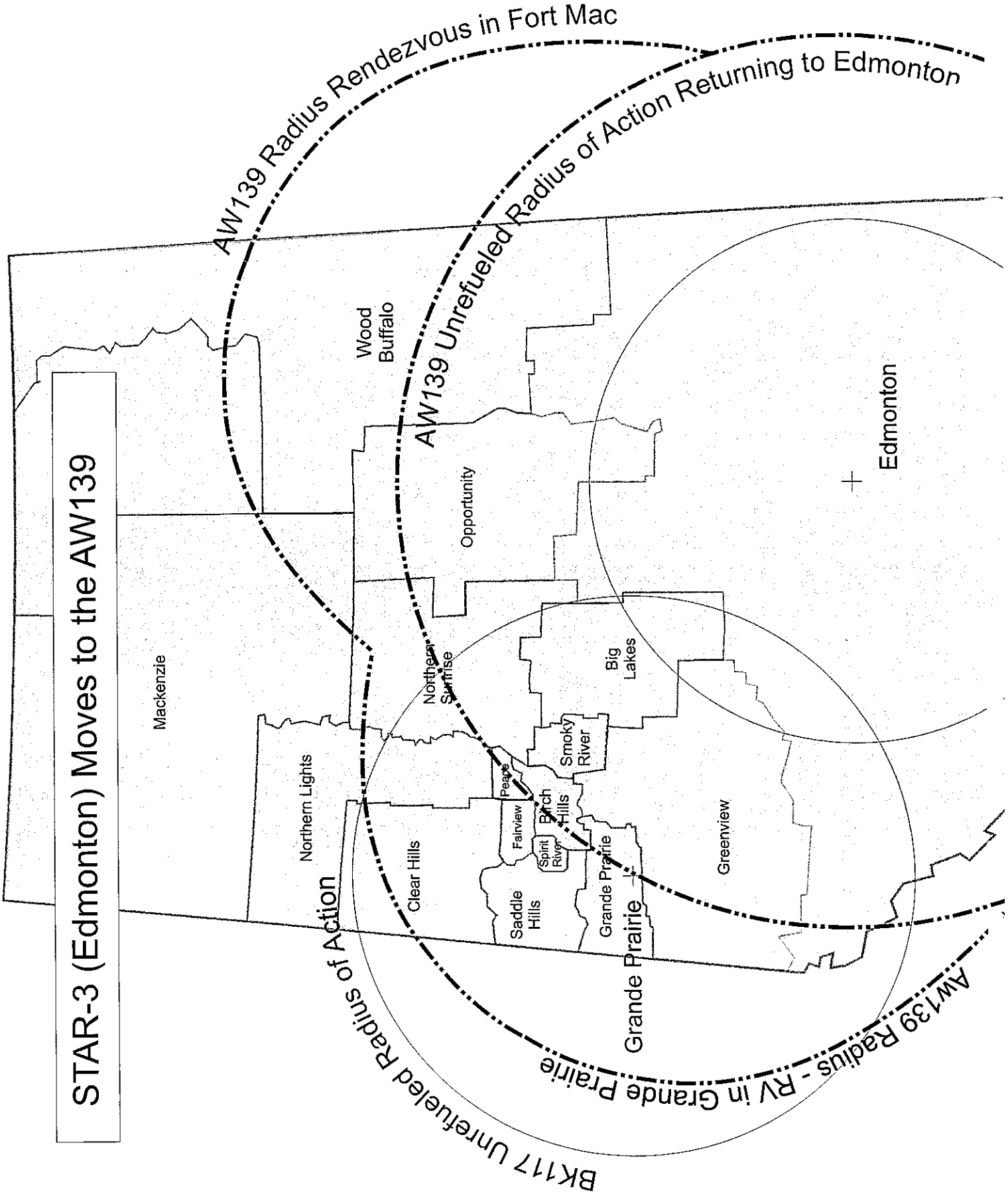
Thank you for your understanding and embracing the vision to have safe, rapid, rotary critical care transport for northern residents. Your continued support of the northern STARS base in Grande Prairie is greatly appreciated.



STAR-5 Missions Beyond the Radius of Action



STAR-3 (Edmonton) Moves to the AW139



*Council
Info*

August 5, 2009

Dear Sir or Madam:

APPLICATION NO. 1574133
PROCEEDING ID. 182
MUSTUS ENERGY LTD.
CONSTRUCT 35-MW BIOMASS POWER PLANT

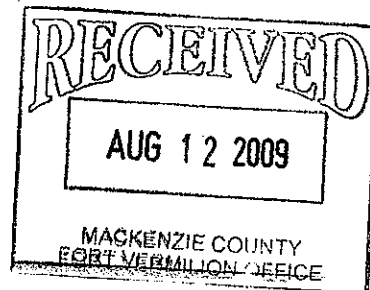
The Alberta Utilities Commission (the Commission) has approved the subject application by Mustus Energy Ltd. to construct a 35-MW biomass power plant. The enclosed Decision 2009-101 contains the reasons for the Commission's decision.

If you have any questions please feel free to contact the undersigned at 403-592-4422.

Sincerely yours,

Rita Chan
Lead Application Officer

Enclosure





Council Info

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 433-4454
e-mail: main@auma.ca • www.auma.ca

August 4, 2009

Dear Mayor, Councillors and CAO:

**AUMA Convention and AMSC Tradeshow
November 4-6
TELUS Convention Centre Calgary**

On behalf of the AUMA Board of Directors, I would like to invite you to attend our Annual Convention this fall.

This year we will continue to fine tune the format. The feedback on changes made so far has been tremendous and we thank you for your support. This refreshed Convention agenda delivers:

- ➔ Improved flow where policy papers and debate precede resolutions
- ➔ More opportunity for interaction with the province
- ➔ Effective leadership training and educational opportunities for elected officials
- ➔ Increased advocacy opportunity

Brett Wilson, entrepreneur, philanthropist and panelist on CBC's Dragons Den is this year's opening ceremonies keynote speaker Wednesday, November 4. Our closing key note Friday, November 6 is none other than Cassie Campbell, Captain of Canada's Gold Medal Winning Women's Hockey Team. Be sure not to miss it!


The agenda also features an expanded Dialogue with Ministers to include one session with Federal representatives.

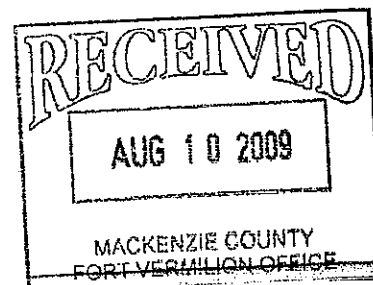
Please review the enclosed registration package carefully. We strongly encourage you to register online at www.auma.ca. Credit cards are accepted.

Watch for updates in the electronic Weekly Digest sent to members every Wednesday for updates on speakers and sessions.

We look forward to seeing you there!

Sincerely,


R. Lloyd Bertsch
AUMA President





Board m/c.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Toll Free: 310-AUMA (2862) • Toll Free: 1-800-661-2862
Main: (780) 433-4431 • Fax: (780) 433-4454
e-mail: main@auma.ca • www.auma.ca

August 5, 2009

Mayor Gregory Alan Newman
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mayor Newman;

On November 5th 2008 the AUMA invited you to attend a series of upcoming Mayors Caucus meetings being held in February, June and September.

On February 5th 2009 and June 12th 2009, AUMA held the first two Mayors' Caucus meetings for municipalities with populations over 10,000 with tremendous success. The remaining Mayors' Caucus meeting for this group is confirmed as follows:

- Friday, September 4th 2009 – River Cree Resort and Casino – (300 East Lapotac Blvd, Enoch) – Edmonton

As mentioned at the last session, and because your input is vital, the Board has requested that the agenda include municipal action items. To ensure everyone is up to speed and well prepared for the meetings, agenda items must be **provided in the attached RFD format with the appropriate background information to tali@auma.ca by Aug 17th 2009**. The agenda items will be filed electronically and made available for all Mayors to review prior to the caucus meetings. Instructions on how to access the agenda will be forthcoming.

In most cases Electronic Voting (Clikapads) will be used at these meetings to help prioritize and select key activities on which you feel the AUMA should be working on your behalf. Each municipality will have one vote.

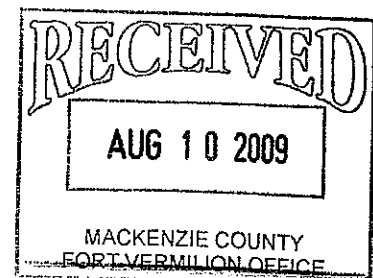
Online registration and pertinent information is available at:
<http://www.auma.ca/live/AUMA/Mayors%27+Caucuses>

For more information please contact Danielle Ferguson at 780-433-4431 or dferguson@auma.ca

The AUMA is committed to being your trusted voice. Through new initiatives such as the Mayors Caucuses, we can ensure that we move *Together Stronger* and that Alberta municipalities remain the best places in which to live, work, and thrive.

Sincerely,

R. Lloyd Bertschi
AUMA President



Council info.

August 10, 2009

Mr. Bill Neufeld, ASB Chairman
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Neufeld:

I am pleased to advise you that your Agricultural Service Board (ASB) has maintained its eligibility for the ASB Grant. Your first allocation of \$60,000 for 2009/10 will be transferred to the Mackenzie County account by direct deposit.

In addition, you may also be eligible for a 2nd allocation, up to a total grant allocation of \$150,000, upon submission of your 2009 audited financial statement. Deadline for submission of the ASB financial statement is February 1, 2010. This will allow you to compile and report financial activities over your entire year of operation.

These funds are intended to assist your municipality to enhance or develop agricultural programs and services that are outlined in your agricultural operating plans. The effectiveness of these activities is highly dependent on building in measurable results and outcomes. We are prepared to assist you with this in any manner we can.

For your records, an original signed ASB Agreement for 2009/10 has been forwarded to your municipal administrator.

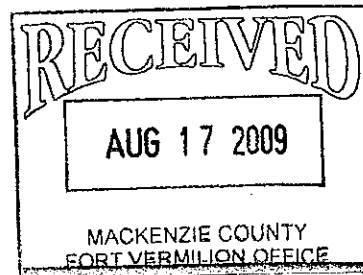
We value the cooperative partnership between your Board and Alberta Agriculture and Rural Development. This partnership greatly adds value to Alberta's agricultural industry by improving agricultural production and enhancing rural development in Alberta.

Yours sincerely,

P. Netzloff

for Eileen Chauvet
Supervisor, Agricultural Service Board Program

cc: Pearl Calahasen, MLA, Lesser Slave Lake
Frank Oberle, MLA, Peace River
Bill Kostiw, CAO
Grant Smith, Agricultural Fieldman



Alberta ■

Joulia Whittleton

Council Info

From: Crystal Draper [cdraper@rediregion.ca]

Sent: Monday, August 17, 2009 10:21 AM

Barry Gladders; Candace Parsons; Dicky Driedger; jchomiak@highlevel.ca; kdover1@telus.net; Kevin Delorey; Lacey, Ryan; Michael Thompson; Michael.Cheeks@gov.ab.ca; osborn@cfnwa.ab.ca; Peter F. Braun; Walter Sarapuk; Bill Kostiw; Carol Gabriel; darlawanuch@canada.com; 'Dean Krause'; rainbowlake@telusplanet.net; 'Rosemary Offrey'; sylvia.kennedy@c21prime.com; veronica@travelmasters.ca

Subject: FW: La Crete & High Level Symposium Invitation Revisions

Importance: High

sent on behalf of David Greenwood, Business Development Bank of Canada

Please find attached the revised invitations for the symposiums in High Level, September 15th, 2009 and La Crete on September 16th & 17th, 2009.

Please forward to clients, business partners etc. that the previous invitations were sent to.

Thanks

Dave

David D. Greenwood
Senior Partner, Consulting
Business Development Bank of Canada
T 780 495-2641 C 780 446-1316 F 780 495-6616 www.bdc.ca



Confidentiality Warning: This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is strictly prohibited. If you are not the intended recipient, please notify the sender immediately by return email, and delete this message and any attachments from your system. Thank-you!

Information confidentielle: Le présent message, ainsi que tout fichier qui y est joint, est (sont) envoyé(s) à l'intention exclusive de son ou (ses) destinataire(s); il est de nature confidentielle et peut faire l'objet d'une information privilégiée. Nous avisons toute personne autre que le destinataire prévu que tout examen, réacheminement, impression, copie, distribution ou toute autre utilisation de ce message et tout document joint est (sont) strictement interdit(s). Si vous n'êtes pas le destinataire prévu, veuillez en aviser immédiatement l'expéditeur par retour de courriel et supprimer ce message et tout document joint de votre système. Merci!



Business Development Bank of Canada
Banque de développement du Canada

Managing the Total Business

Produce superior organizational results by managing the total business.

The Business Development Bank of Canada ("BDC") is proud to sponsor a Business Symposium intended help entrepreneurs develop the necessary **Management Skills** required to operate a manufacturing, wholesale or distribution business successfully.

Note: Skills can be applied to all businesses however the focus of this symposium will be on manufacturing, wholesale and distribution environment.

Objectives:

- To provide business managers and entrepreneurs with an understanding that will allow them to manage their businesses in a manner that improves cash flow, profitability and productivity.

Learn about:

- How to manage your business as a "whole" in the areas of:
 - Problem solving & resolution
 - Dealing with symptoms versus dealing with causes.
 - Utilizing "capacity".
 - Understanding the "constraints" of the business.
 - Knowing what to manage.
 - Cost world thinking vs. throughput thinking.

DATE: September 16th, 2009 Time: 08:00 A.M. – 12:00 noon

LOCATION: GRANDVIEW BUILDING, 10013 101ST AVENUE, LA CRETE, ALBERTA

This is a four-hour interactive workshop. The Symposium will get underway promptly at 8:00 A.M. and will wrap up at 12 noon. Facilitators will remain available for discussion with participants after the morning session is finished.

The cost to attend this session is **\$150.00 plus GST (\$157.50) per person**. The attendance will be limited to a maximum of 20 attendees. Should less than 10 attendees register for this symposium it may be cancelled and the registration fee refunded.

FOR INFORMATION CALL OR EMAIL:

Sandy Mellor, Project Manager, Consulting, BDC Consulting
Phone: (780) 495-4429 Email: Sandra.Mellor @bdc.ca

SEE REGISTRATION FORM *The deadline for registration is:*
"We look forward to seeing you at the Business Symposium"



Business Development Bank of Canada
Banque de développement du Canada

REGISTRATION FORM AND PAYMENT METHOD (DEADLINE FOR REGISTRATION IS: SEPTEMBER 9TH, 2009):

If you are interested in attending this business symposium please return the registration form below and your payment to:

BDC
First Edmonton Place
#200 – 10665 Jasper Avenue, N.W.
Edmonton, AB T5J 3S9
Attention: Sandy Mellor Fax: (780) 495-6616 Email: Sandra.Mellor @bdc.ca

BDC Managing the Total Business Symposium – La Crete – September 16th, 2009

Company Name: _____ Date: _____

Address: _____

Is your company:

Sole Proprietorship

Corporation

Please describe the industry you are in (i.e. Oil & Gas): _____

Please describe the service or product your company sells: _____

1. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

2. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

3. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

NOTE: IF YOU HAVE OVER THREE ATTENDEE'S PLEASE USE AN ADDITIONAL FORM

Total number of Attendees = _____ X \$157.50* = \$ _____ .00 Cheque Attached

Visa MasterCard Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____



Business Development Bank of Canada
Banque de développement du Canada

Employee Incentive Programs Symposium

What to consider when implementing an employee incentive program.

The Business Development Bank of Canada ("BDC") is proud to sponsor a Business Symposium intended to help you explore how to implement an **Employee Incentive Program**.

Objectives:

- Understand how & why effective compensation programs involve more than base salary.
- Understand the difference between base & variable pay.
- How to link employee incentive programs to company mission, strategy, key performance indicators & required changes in behaviour.

Learn about:

- How to become an "Employer of Choice" & the importance of a well thought out employee incentive program.
- Learn about the elements & how to develop a total compensation philosophy & strategy.
- Learn the key steps required to develop and implement an effective, sustainable employee incentive program.
- Review examples of incentive program considerations for employees, supervisors, managers and company executives.
- Gain an understanding about how a salary administration program works & the link between base salary and performance management.

DATE: September 17th, 2009 Time: 08:00 – 12:00 noon

LOCATION: GRANDVIEW BUILDING, 10313 101ST AVENUE, LA CRETE, ALBERTA

The cost to attend this session is **\$150.00 plus GST (\$157.50) per person**. The attendance will be limited to a maximum of 20 attendees. Should less than 10 attendees register for this symposium it may be cancelled and the registration fee refunded.

This is a four-hour interactive workshop. The Symposium will get underway promptly at 8:00 A.M. and will wrap up at 12 noon. Facilitators will remain available for discussion with participants after the morning session is finished

FOR INFORMATION CALL:

Sandy Mellor, Project Manager, Consulting, BDC Consulting
Phone: (780) 495-4429 Email: Sandra.Mellor @bdc.ca

SEE REGISTRATION FORM *The deadline for registration is:*
"We look forward to seeing you at the Business Symposium"



Business Development Bank of Canada
Banque de développement du Canada

REGISTRATION FORM AND PAYMENT METHOD (DEADLINE FOR REGISTRATION IS: SEPTEMBER 9TH, 2009)

If you are interested in attending this business symposium please return the registration form below and your payment to:

BDC
First Edmonton Place
#200 – 10665 Jasper Avenue, N.W.
Edmonton, AB T5J 3S9
Attention: Sandy Mellor Fax: (780) 495-6616 Sandra.Mellor@bdc.ca

BDC-Employee Incentive Symposium – La Crete – September 17th, 2009

Company Name: _____ Date: _____

Address: _____

Is your company:

Sole Proprietorship

Corporation

Please describe the industry you are in (i.e. Oil & Gas): _____

Please describe the service or product your company sells: _____

1. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

2. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

3. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

NOTE: IF YOU HAVE OVER THREE ATTENDEE'S PLEASE USE AN ADDITIONAL FORM

Total number of Attendees = _____ X \$157.50* = \$ _____ .00 Cheque Attached

Visa MasterCard Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____



Business Development Bank of Canada
Banque de développement du Canada

Managing the Total Business

Produce superior organizational results by managing the total business.

The Business Development Bank of Canada ("BDC") is proud to sponsor a Business Symposium intended help entrepreneurs develop the necessary **Management Skills** required to operate a manufacturing, wholesale or distribution business successfully.

Note: Skills can be applied to all businesses however the focus of this symposium will be on manufacturing, wholesale and distribution environment.

Objectives:

- To provide business managers and entrepreneurs with an understanding that will allow them to manage their businesses in a manner that improves cash flow, profitability and productivity.

Learn about:

- How to manage your business as a "whole" in the areas of:
 - Problem solving & resolution
 - Dealing with symptoms versus dealing with causes.
 - Utilizing "capacity".
 - Understanding the "constraints" of the business.
 - Knowing what to manage.
 - Cost world thinking vs. throughput thinking.

DATE: September 15th, 2009 **Time:** 1:00 p.m. – 5:00 p.m.

LOCATION: Executive House Suites Hotel & Conference Centre, 9815 - 101 St. High Level, AB.

This is a four-hour interactive workshop. The Symposium will get underway promptly at 1:00 P.M. and will wrap up at 5:00 P.M. Facilitators will remain available for discussion with participants after the session is finished.

The cost to attend this session is **\$150.00 plus GST (\$157.50) per person**. The attendance will be limited to a maximum of 20 attendees. Should less than 10 attendees register for this symposium it may be cancelled and the registration fee refunded.

FOR INFORMATION CALL OR EMAIL:

Sandy Mellor, Project Manager, BDC Consulting
Phone: (780) 495-4429 Email: Sandra.Mellor @bdc.ca

SEE REGISTRATION FORM The deadline for registration is:
"We look forward to seeing you at the Business Symposium"



Business Development Bank of Canada
Banque de développement du Canada

REGISTRATION FORM AND PAYMENT METHOD (DEADLINE FOR REGISTRATION IS: SEPTEMBER 9TH, 2009):

If you are interested in attending this business symposium please return the registration form below and your payment to:

BDC
First Edmonton Place
#200 – 10665 Jasper Avenue, N.W.
Edmonton, AB T5J 3S9
Attention: Sandy Mellor Fax: (780) 495-6616 Email: Sandra.Mellor @bdc.ca

BDC Managing the Total Business Symposium – High Level – September 15th, 2009

Company Name: _____ Date: _____

Address: _____

Is your company:

Sole Proprietorship

Corporation

Please describe the industry you are in (i.e. Oil & Gas): _____

Please describe the service or product your company sells: _____

1. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

2. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

3. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

NOTE: IF YOU HAVE OVER THREE ATTENDEE'S PLEASE USE AN ADDITIONAL FORM

Total number of Attendees = _____ X \$157.50* = \$ _____ .00 Cheque Attached

Visa MasterCard Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____



Business Development Bank of Canada
Banque de développement du Canada

Financial Literacy Symposium

Financial terminology required by entrepreneurs to successfully optimize profit, cash flow, productivity and business value.

The Business Development Bank of Canada ("BDC") is proud to sponsor a Business Symposium intended help entrepreneurs develop the necessary **Financial Literacy** skills required to operate a business successfully.

Objectives:

- Build financial literacy skills including key business financial ratios so participants can assess the financial health of their company.
- Understand how financial institutions utilize key financial operating ratios to determine lending parameters.
- Understand the day to day decisions affecting company profitability.
- Understand the importance of cash flow, sales growth & margin improvement.

Learn about:

- How to calculate key asset management ratios (inventory, receivables, payables)
- What impact key financial drivers such as selling price, gross profit margin, cost of goods sold & operating expenses have on a company profitability; participants will clearly understand by making small changes (the power of 1%), the significant impact this will have on the bottom line.
- Applications exercise – apply the knowledge of the workshop in your company, what you & your employees can do immediately to add dollars to the bottom line.

DATE: September 16th, 2009 Time: 1:00 p.m. – 5:00 p.m.

LOCATION: GRANDVIEW BUILDING, 10313 101ST AVENUE, LA CRETE, ALBERTA

This is a four-hour interactive workshop. The Symposium will get underway promptly at 1:00 P.M. and will wrap up at 5:00 P.M. Facilitators will remain available for discussion with participants after the session is finished.

The cost to attend this session is **\$150.00 plus GST (\$157.50) per person**. The attendance will be limited to a maximum of 20 attendees. Should less than 10 attendees register for this symposium it may be cancelled and the registration fee refunded.

FOR INFORMATION CALL OR EMAIL:

Sandy Mellor, Project Manager, BDC Consulting
Phone: (780) 495-4429 Email: Sandra.Mellor @bdc.ca

SEE REGISTRATION FORM *The deadline for registration is:*
"We look forward to seeing you at the Business Symposium"



Business Development Bank of Canada
Banque de développement du Canada

REGISTRATION FORM AND PAYMENT METHOD (DEADLINE FOR REGISTRATION IS: SEPTEMBER 9TH, 2009):

If you are interested in attending this business symposium please return the registration form below and your payment to:

BDC
First Edmonton Place
#200 – 10665 Jasper Avenue, N.W.
Edmonton, AB T5J 3S9
Attention: Sandy Mellor Fax: (780) 495-6616 Email: Sandra.Mellor @bdc.ca

BDC Financial Literacy Symposium – La Crete – September 16th, 2009

Company Name: _____ Date: _____

Address: _____

Is your company:

Sole Proprietorship

Corporation

Please describe the industry you are in (i.e. Oil & Gas): _____

Please describe the service or product your company sells: _____

1. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

2. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

3. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

NOTE: IF YOU HAVE OVER THREE ATTENDEE'S PLEASE USE AN ADDITIONAL FORM

Total number of Attendees = _____ X \$157.50* = \$ _____ .00 Cheque Attached

Visa MasterCard Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____



Business Development Bank of Canada
Banque de développement du Canada

Financial Literacy Symposium

Financial terminology required by entrepreneurs to successfully optimize profit, cash flow, productivity and business value.

The Business Development Bank of Canada ("BDC") is proud to sponsor a Business Symposium intended help entrepreneurs develop the necessary **Financial Literacy** skills required to operate a business successfully.

Objectives:

- Build financial literacy skills including key business financial ratios so participants can assess the financial health of their company.
- Understand how financial institutions utilize key financial operating ratios to determine lending parameters.
- Understand the day to day decisions affecting company profitability.
- Understand the importance of cash flow, sales growth & margin improvement.

Learn about:

- How to calculate key asset management ratios (inventory, receivables, payables)
- What impact key financial drivers such as selling price, gross profit margin, cost of goods sold & operating expenses have on a company profitability; participants will clearly understand by making small changes (the power of 1%), the significant impact this will have on the bottom line.
- Applications exercise – apply the knowledge of the workshop in your company, what you & your employees can do immediately to add dollars to the bottom line.

DATE: September 15th, 2009 **Time:** 08:00 a.m. – 12:00 noon.

LOCATION: Executive House Suites Hotel & Conference Centre, 9815 - 101 St. High Level, AB.

This is a four-hour interactive workshop. The Symposium will get underway promptly at 08:00: A.M. and will wrap up at 12:00 noon. Facilitators will remain available for discussion with participants after the session is finished.

The cost to attend this session is **\$150.00 plus GST (\$157.50) per person**. The attendance will be limited to a maximum of 20 attendees. Should less than 10 attendees register for this symposium it may be cancelled and the registration fee refunded.

FOR INFORMATION CALL OR EMAIL:

Sandy Mellor, Project Manager, BDC Consulting
Phone: (780) 495-4429 Email: Sandra.Mellor @bdc.ca

SEE REGISTRATION FORM *The deadline for registration is:*
"We look forward to seeing you at the Business Symposium"



Business Development Bank of Canada
Banque de développement du Canada

REGISTRATION FORM AND PAYMENT METHOD (DEADLINE FOR REGISTRATION IS: SEPTEMBER 9TH, 2009):

If you are interested in attending this business symposium please return the registration form below and your payment to:

BDC
First Edmonton Place
#200 – 10665 Jasper Avenue, N.W.
Edmonton, AB T5J 3S9
Attention: Sandy Mellor Fax: (780) 495-6616 Email: Sandra.Mellor @bdc.ca

BDC Financial Literacy Symposium – September 15th, 2009

Company Name: _____ Date: _____

Address: _____

Is your company:

Sole Proprietorship

Corporation

Please describe the industry you are in (i.e. Oil & Gas): _____

Please describe the service or product your company sells: _____

1. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

2. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

3. Name of Attendee: _____ Position: _____

Phone Number: _____ e-Mail Address: _____

NOTE: IF YOU HAVE OVER THREE ATTENDEE'S PLEASE USE AN ADDITIONAL FORM

Total number of Attendees: = _____ X \$157.50* = \$ _____ .00 Cheque Attached

Visa MasterCard Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____

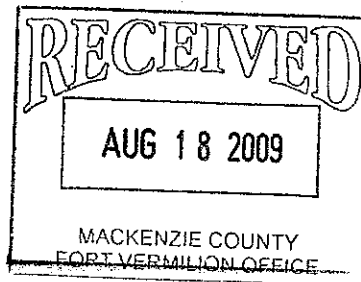
Government of Alberta ■
Municipal Affairs

Council Info

Local Government Services
17th Floor Commerce Place
10155-102 Street
Edmonton, Alberta T5J 4L4
Canada
Telephone: 310-1010
www.alberta.ca

August 11, 2009

William Kostiw, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion Alberta T0H 1N0



Dear Mr. *Bill* Kostiw:

It's that time again! Alberta Municipal Affairs, Municipal Dispute Resolution Initiative along with our partners, the Alberta Urban Municipalities Association and the Alberta Association of Municipal Districts and Counties, are pleased to announce our upcoming education courses for 2009/10.

From the first lone workshop, "**Finding Agreement**", in 1999, ten years later we offer an expanded list of 9 workshops, specifically tailored to municipal leaders. Heartfelt thanks go to all our participants and partners who have supported the evolution of this program over the past 10 years.

Municipal officials can attend this professional, practical, targeted training alongside other municipal representatives from around the province. Previous participants have commented:

- "Enjoyed all the exercises and the wonderful company"
- "Great workshop. Felt comfortable. Picked up ideas from fellow participants."
- "Best workshop ever attended in 10 years"
- "This course is a "5" star rating!! Excellent presenters!"
- ".... very relevant to my needs."
- "Holy mackerel this course is about 10X better than I expected...."

Attached are brochures outlining the exciting series of 9 workshops, some with multiple offerings designed to meet current demands.

We ask that you forward along copies of the brochures to your chief elected officials, councillors, senior administrators and planners/development officers within your organization.

Registration is easy just follow the steps on the Let's Resolve website at <http://municipalaffairs.alberta.ca/ms/mediation/train/tra.html>.

Courses are capped at 20 participants; therefore, we would encourage you to register early.

If you require additional information, please contact Irene Black, Dispute Resolution Services, Municipal Affairs, directly at (780) 427-0519, toll-free in Alberta by dialling 310-000 first.

Thank you for your time and we encourage you to forward this information to the appropriate staff in your municipality. We look forward to seeing you at the courses!


Bill Diepeveen
Manager, Municipal Dispute Resolution Services

Enclosure



Labour Relations and Conflict Management (New 2-day course)

This new two-day course provides an introduction to labour relations and conflict management and is geared to municipal human resource professionals. Some of the topics will include supervisor-employee conflict, supervisor-union representative conflict, integrating collective agreements into conflict management, and presenting a model for conflict management.

Instructors

High Clouds Incorporated specializes in dispute resolution and training and has municipal, provincial, tribunal and workplace experience. Instructors are familiar with union and non-union settings and collective bargaining disputes involving municipalities.

Edmonton

February 4-5, 2010

Workplace Conflict (New 3-day course)

This course is specifically designed for municipal managers and human resource professionals. It is intended to develop skills in resolving personnel conflicts where a participant is either a party to the conflict, or is responsible for the staff involved in conflict. This course provides the necessary skills to enable managers to create a collaborative conflict resolution process to resolve human resource issues, and looks at conflict dynamics in the workplace.

Instructors

ADR Education Ltd. brings extensive public sector experience from across Canada and delivers workplace conflict management courses to provincial, municipal and federal staff.

Edmonton

November 25-26-27, 2009

MUNICIPAL DISPUTE RESOLUTION

Alberta Municipal Affairs Let's Resolve Disputes

Alberta Municipal Affairs is pleased to announce the launch of a new initiative to help municipalities resolve disputes. Through mediation and other dispute resolution services, we provide effective and innovative solutions to municipal employees and unions. We also provide training and support to municipal employees and unions in resolving disputes through mediation and other dispute resolution services. We also provide training and support to municipal employees and unions in resolving disputes through mediation and other dispute resolution services.

Contact Us

For more information about the above services, please contact:
Municipal Dispute Resolution Services, at dispute@alberta.ca
or call 1-800-422-4222 for more information.

Co-sponsored by

Alberta Association of Municipalities and Counties
Alberta Urban Municipalities Association
Alberta Municipal Affairs

Municipal Dispute Resolution Services

Alberta Municipal Affairs
17th Floor, Commerce Place
10015 - 101 Street
Edmonton, Alberta T5P 2K4

www.municipaldispute.gov.ab.ca/mra/mraindex.htm

Commitment to Quality

Our commitment to quality is reflected in the award-winning services we provide to our clients. We are proud to have received the ISO 9001 certification from the International Organization for Standardization.

Workshops

New and Expanded Courses

NEGOTIATION SERIES

Final Agreement
Negotiating Effectively
Negotiation Skills Refresher (New)

PUBLIC INPUT SERIES

Public Input
Public Input for Planners (New)
Group Facilitation

WORKPLACE SERIES

Coaching for Conflict Resolution (New)
Labour Relations and Conflict Management (New)
Workplace Conflict (New)

Let's Resolve

Alberta

Edmonton, St. Charles, Calgary, Regina, Saskatoon

Registration fee . \$110 per participant.
Workshops run from 8:30am-4:30pm daily.
To register, go to <http://www.municipalaffairs.gov.ab.ca/ms/mediation/train/tra.html>
Registration opens August 15th, 2009

Finding Agreement (2-day course)

As the first in the series, participants benefit from taking this workshop before *Negotiating Effectively*. It is designed specifically as an introductory workshop for community leaders, including administrative and elected officials. The objective of the workshop is to assist participants in gaining an understanding of conflict sources, dynamics and attitudes and the impact this has on the conflict resolution process. This workshop will give participants the skills to better collaborate with others, resolve difficult issues, and reach effective agreements.

Instructor

Barbara McNeil brings a wealth of knowledge and experience in teaching a variety of conflict management workshops, such as mediation, negotiation, and effective communication.

Grande Prairie October 8-9, 2009
Vermillion October 29-30, 2009
Edmonton November 19-20, 2009
Cochrane January 28-29, 2010

Negotiating Effectively (3-day course)

As the second in the series, this three day workshop introduces participants to the principled, interest-based negotiation model and delves into the communication skills introduced in *Finding Agreement*. Building on theory articulated by Harvard educators, Fisher and Ury in their book *Getting to Yes*, this workshop provides hands-on negotiation training. This model is based on clarifying and understanding the issues, interests and feelings of parties involved in negotiation or conflict.
Recommended prerequisite: Finding Agreement

Instructor

Gordon Sloan and his co-instructors with ADR Education are nationally recognized in the field of dispute resolution and have developed and taught workshops for federal and provincial governments, the RCMP, major law firms and First Nations. They are highly effective, engaging and interactive instructors.

Edmonton February 17-18-19, 2010

Negotiation Skills Review (New 2-day course)

This course is designed for those looking to refresh their skills and build on the interest-based principles learned in *Finding Agreement* and *Negotiating Effectively*. Ample time will be given to participants to sharpen their negotiation micro skills with particular attention spent on providing feedback in practice sessions.
Recommended prerequisites: Finding Agreement and Negotiating Effectively

Instructors

Lynn Parish and Patricia Paradis have extensive experience in conflict resolution. Both instructors are lawyers and sessional instructors at the University of Alberta, Faculty of Law.

Edmonton February 18-19, 2010

There are no prerequisites for the Public Input series.

Public Input

This course is designed to provide municipal leaders with the tools and skills to design, deliver, and facilitate effective public input on events within a municipal setting. Alberta Municipal Affairs worked with five municipal partners to create this course and related toolkit. The toolkit materials, specifically designed for use by small and mid-sized Alberta municipalities, are particularly relevant for staff involved in land-use planning, development approvals, recreation, and other areas where there is the potential for a high level of public interest and involvement in a project. Copies of the toolkit will be provided to all participants.

Instructor

Bill McMillan is a recognized leader in the design and delivery of public consultation in Alberta. He designed and led major public processes such as Alberta's Water for Life Strategy, and developed courses in group decision-making, group problem solving, creativity and public consultation. He teaches Public Input and Public Input for Planners.

Edmonton December 3-4, 2009

Public Input for Planners (New 2-day course)

This workshop is targeted specifically to municipal planners. Topics covered include planning legislation under the Municipal Government Act, and issues to consider when implementing an effective public engagement process.

Edmonton February 25-26, 2010

Group Facilitation (3-day course)

This three-day course begins with a one day refresher of facilitation principles. Days two and three provide in-depth information and use a participative and interactive format to discuss focused conversation and the consensus workshop method in detail. The course gives participants ample opportunity to practice what they have learned and will be of specific interest to municipal staff that are called upon to lead/facilitate public events. All materials and a workbook will be provided.

Instructor

Gene Roach brings experience in the area of public engagement, and is a facilitator and trainer with the Institute of Cultural Affairs, an international organization specializing in organization and community development, in over 35 countries worldwide

Edmonton March 10-11-12, 2010

Coaching for Conflict Resolution (New 2-day course)

Conflict resolution coaching is an informal approach in situations where people are drawn into conflict as third parties. They typically become involved because they are close to the conflict and one of the conflicted parties has approached them for help. This informal third party role is the most common third party role played in conflict, and yet few people have had the opportunity to focus on this role, and learn what works effectively. Participants in this workshop will learn and hone the skills and attitudes needed to coach, not mediate, someone through a conflict.

Instructors

Co-instructors Michael Scheidl and Lynn Parish have extensive experience in workplace coaching and facilitation. Michael is the Coordinator of Dispute Resolution Services with Alberta Municipal Affairs and has a certificate in conflict management. Lynn is a Chartered Mediator, lawyer and sessional instructor at the University of Alberta, Faculty of Law.

Edmonton December 10-11, 2009
Kitscoty January 14-15, 2010
Cochrane February 11-12, 2010
Grande Prairie March 4-5, 2010

Miranda McAteer

From: Dale Wheeldon [wheeldon@edabc.com]
Sent: Wednesday, August 19, 2009 11:50 AM
To: Dale Wheeldon
Subject: FW: EDAC/EDABC Conference 2009 - Canada's Economic Development Conference
Attachments: EDABC Conference - COV Letter (2).pdf; EDAC and EDABC 2009 - Speakers and Partners.pdf; Draft EDAC EDABC Agenda - Aug 11.pdf

Economic Development Professionals;

Attached please find letter from the Mayor of Vancouver encouraging you to attend the upcoming EDAC/EDABC conference being held in Vancouver, Sept. 19 – 22, 2009.

You will also find attached a flyer with additional information on the conference including links to registration, agendas, and hotel reservations. The flyer also contains information on the excellent line up of speakers, and social activities that we know you do not want to miss.

Don't delay, register today!!!

Dale Wheeldon

Executive Director

Economic Development Association of BC

5428 Highroad Crescent

Chilliwack, BC, V2R 3Y1

604-858-7199

Follow us on Twitter

www.twitter.com/economicdevBC

www.twitter.com/investinBC

ni? ci xatəmətəl, to ʔnimət, to təməxʷ ʔi? to kʷaʔkʷə 1 *

We watch over the land and sea and in turn they watch over us.

July 9, 2009

I'm delighted to welcome you to Vancouver for the joint conference of the Economic Development Association of British Columbia and the Economic Development Association of Canada. We are pleased that the conference is taking place at an important time in our city's history, as we prepare to welcome the world to the 2010 Winter Olympic and Paralympic Games.

Vancouver may be near the geographic edge of Canada, but our role in Canada's economic future has never been more central. We are Canada's gateway to the economies of Asia-Pacific at a time when linkages to Asia are critically important. City-regions are increasingly the engines of innovation and economic growth. We are fortunate that Vancouver has developed a highly diversified economy, with strengths in many sectors, including Life Sciences, ITC, transportation, film and new media. In addition, our renowned quality of life has attracted an extraordinarily entrepreneurial and creative workforce.

We are harnessing our region's ingenuity to focus on the challenge of climate change, and my Administration is developing a strategy to make Vancouver a world leader in sustainable urbanism. As countries around the world look for new technologies and expertise to green their economies, they are increasingly turning to Vancouver firms. Initiatives like the carbon-neutral 2010 Games and UBC's Living Laboratory have created important partnerships between local firms and organizations such as GE to implement innovative projects.

But conferences are never only about work. Your presence here is an opportunity for each one of you to experience why Vancouver has been consistently ranked by *The Economist* as the world's most livable city. Others have ranked us as one of the world's greenest and cleanest cities, as well as the best city for a business trip. So I hope that you'll have time to enjoy our beautiful scenery, terrific restaurants, beautiful beaches, Stanley Park, Granville Island, and many other attractions.

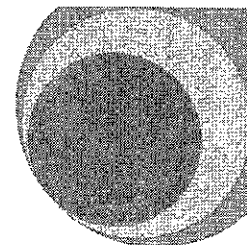
In between your sessions and trips to the mountains or the ocean, please take the time to notice that Vancouver is also a dynamic economic center. With creative people and entrepreneurial businesses, Vancouver is attracting firms like Pixar to locate here to draw on our deep pool of talent. When the world arrives in 2010, we will show them a city that is committed to both economic development and providing solutions for a sustainable urban future.

On behalf of the City of Vancouver, it is my pleasure to wish you a highly successful and productive conference, as well as an enjoyable stay in our city.

Sincerely,



Gregor Robertson
MAYOR



Draft Agenda EDAC & EDABC

"Canada's Connection to the World"

2009 Conference & AGM September 19-22

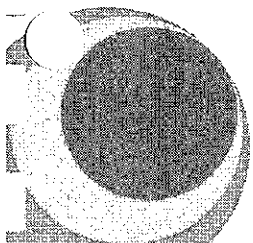
Note: All times are tentative

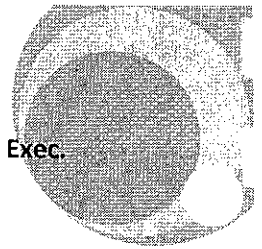
Saturday, Sept. 19

- 10:00 am Tours – Convention Centre, Boat Tour of English Bay, Double-Decker Bus Ride, and more.
- 10:00 am Golf Tournament – Bus from Westin Hotel
- Furry Creek is not a course that one merely plays - it is an enriching adventure to be savoured. Considered one of the most beautifully landscaped playgrounds in the province, Furry Creek delivers an unforgettable experience with its breathtaking beauty, dramatic play and first-class facilities. As BC's most scenic golf course, Furry Creek perfectly captures the most spectacular qualities of this part of the country. This par 72, 18-hole golf course designed by Robert Muir Graves and built in 1993 offers panoramic ocean views and encounters with abundant wildlife.*
- 11:00 am Registration desk is open
- 6:00pm Buses depart from Westin Hotel
- 6:30 pm Opening Reception: Robson Square
- 9:00 pm Buses Return to Hotel
- 9:30 pm **Hospitality Suite, Hosted by "On Three Communication Design Inc." – confirmed**

Sunday, Sept. 20

- 7:00 am Registration desk is open
- 7:30 am Breakfast
- 8:00 am EDAC Annual Meeting
- 8:45 am **2009 Salary Survey Presentation – Paul Blais, Partner – Millier, Dickinson, Blais – confirmed**





9:00 am

Four Host First Nations Official Welcome: Tewanee Joseph, Exec. Director - *confirmed*

9:15 am

Opening Welcome and Address: Province of British Columbia - *tentative*

10:00 am

Break, Courtesy of the Town of Airdrie, AB

10:30 am

Overview of the 2010 Olympics: Senior Representative – VANOC – *tentative* (Speaker to be named)

11:00 am

Royal Bank of Canada, Senior Economist - *confirmed* (Speaker to be named)

11:45 am

Lunch, Marketing Canada Awards Presentations, Meyers Norris Penny EDABC Awards Presentations

1:15 pm

Export Development: Introducing Your Companies to New Opportunities – Speaker: Mark Mensing, Canada Export Centre - *confirmed*

The Canada Export Centre (CEC), with offices in Vancouver, Mexico City, Dubai, Seoul, Shanghai, Chongqing, Beijing, Manila and Sao Paulo have been connecting Canadian Business to export opportunities around the globe. Their successful program has assisted hundreds of companies expand into new markets, creating new employment in Canadian communities. The innovative and successful approach assists companies in marketing, financing and closing the deal. Discover a new program that the Canada Export Centre is launching to support your Business Retention and Expansion efforts by assisting your local companies in reaching new markets and by introducing you to new revenue opportunity to support your programs.

2:00 pm

The Green Collar Economy - Van Jones - *tentative*

“Green For All” founder, Van Jones has written a new book that proposes elegant solutions for our economic and environmental crises for communities of all sizes and economic makeup. Respected leaders like Al Gore, Nancy Pelosi, Tom Daschle and Tom Friedman have praised it.

Van Jones is the Special Advisor for US President Barack Obama on the issue of Green Jobs, Enterprise and Innovation at the White House Council on Environmental Quality (CEQ). He is an environmental advocate, a civil rights activist and attorney, and a *New York Times* bestselling author.

3:30 pm

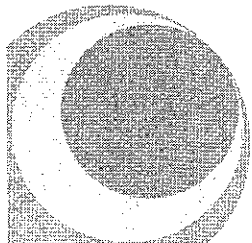
Break, Courtesy of Aéroports de Montreal

4:00 pm

Panel on the Green Economy

Communities throughout Canada are embracing this new economic sector in an effort to create jobs and encourage environmental sustainability. This panel will highlight some of the activities happening throughout Canada within this growing and important economic sector.

- **Donald McInnes, Vice Chair & CEO, Plutonic Power -*confirmed***



- 
- Additional speakers to be confirmed
- 

5:30 pm New member orientation

6:30 – 9:00 pm **RECEPTION – Hosted by “Northern BC”**

9:30 – 11:30 pm **Hospitality Suite, Hosted by “Millier, Dickinson, Blais” – confirmed**

Monday, Sept. 21

7:00 am Registration desk is open

7:30 am Breakfast

8:15 am City Welcome: Mayor Gregor Robertson, City of Vancouver - confirmed

8:30 am **The New World of Green – David Gottfried, Regenerative Ventures - confirmed**

Global transformational change in how we conduct business, make products and manage our organizations is undergoing explosive growth. This societal cultural change is fueled by understanding and embracing the principles of sustainability and life-cycle value. The core of value includes efficient use of precious resources, environmental restoration and protecting our health. The results are tremendous: increased profitability for our businesses, personal lives and the planet. The building industry is leading the charge towards sustainability through creation of green buildings.

David Gottfried will share global insight, stories, experience and inspiration from his personal “greening” journey on these life-changing trends of sustainability and present his vision in the context of “green” as our new world, the essence of value and how Canada can benefit from the Green Economy.

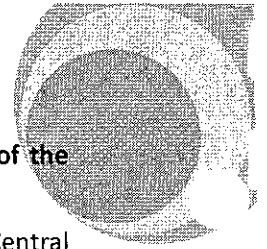
9:45 am Break, *Courtesy of the Town of Markham*

10:15 am **Plenary Panel: Economic Impact of Sports Tourism**

Speaker 1 - Rick Traer, Chair - Canadian Sports Tourism Alliance—confirmed

Sport tourism has existed in one shape or form as long as significant sports have been around. When we talk about sport tourism now it’s not the activity itself — it’s the management process of consciously entering into it to derive additional benefit from the activity. You may be trying to attract new events, or derive greater value from existing events. That’s what the transformation has been in the last 10 years. Canada is very conscious about what’s going on in the sports tourism business and trying to be a leader in it.

Speakers will discuss the economic impact of hosting Sports Tourism Events from the size of the 2010 Olympics and smaller. How can you make sure your community or region benefits not just during the event but following it as well?



Speaker 2 - Ron Paulson, Alberni Valley Multiplex - Taking Advantage of the Opportunity- *confirmed*

An inspiring message about how a relatively small community in the Central Vancouver Island Region a way to maximize a sport hosting opportunity with the 2009 World Under-17 Hockey Challenge and the benefits from the aftermath of the event.

12:00 pm

Lunch, *Courtesy of Columbia-Shuswap Regional District*

Speaker, Honorable Iain Black, BC Minister of Small Business, Technology and Economic Development – *tentative*

1:15 pm

Universities as Economic Development Communicator - Speaker: Dr. Ralph Nilson, Vancouver Island University - *confirmed*

Universities play an important role in communities economic development programs whether it is through satellite campuses or the main campus. Vancouver Island University, one of five new universities created by the BC Government in 2008, has played an important role in several Vancouver Island and coastal communities. In addition to the providing crucial education resources in these communities, the university is actively creating partnerships with businesses and first nations and also foreign based universities like the Tsinghua University in Beijing. These foreign based partnerships can play a key role in the attraction of foreign students, faculty and the attraction of new investments from foreign based companies. What should communities being doing to work with local universities to ensure that the communication of a regions competitive advantages are part of the universities' efforts when forming foreign partnerships?

2:00 pm

Break, *Courtesy of Tourism British Columbia*

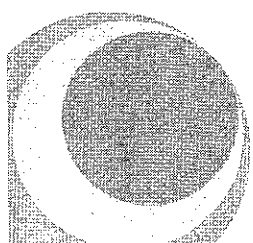
2:30 pm

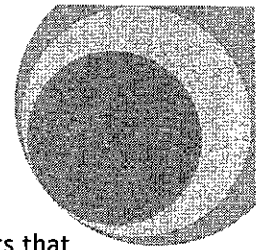
Concurrent Sessions

A) Emerging Sectors

- Life Sciences – ***Speaker(s) to be confirmed***
- Alternative Energy – **Jim Savage, Quesnel Community & Ec. Dev - *confirmed***
- Environmental Technologies – ***Speaker(s) to be confirmed***
- Attracting the Financial Sector – **Bruce Flexman, President of International Financial Centre - *confirmed***

The International Financial Centre of British Columbia (IFC BC) promotes British Columbia as a favourable location for investment and encourages corporations to take advantage of the favourable tax treatment available under the International Financial Activity Act (IFAA).





B) Best Practices – Rural and Northern Economic Development

Finding a new approach to economic development, job creation efforts that are working well; which programs are not working, and how rural communities can be improved for sustainable economic development.

5:00 pm Finish – explore the variety of restaurants and pubs in downtown Vancouver.

Tuesday, Sept. 22

7:00 am Registration desk is open

7:00 am Breakfast

8:00 am EDABC Annual General Meeting (EDABC members only)

9:00 am **Ron Kitchens, Community Capitalism, Lessons from Kalamazoo and Beyond - confirmed**

Described by *The Economist* as “an energetic economic development leader,” Ron Kitchens is the Chief Executive Officer of Southwest Michigan First, as well as the General Partner of Southwest Michigan First Life Science Fund.

He is the author of the best-selling book, *Community Capitalism: Lessons from Kalamazoo and Beyond*, which presents a ground-breaking economic development strategy for individuals, groups and organizations wondering what they can do to make a real difference in their communities. He also writes a monthly business column. Ron is known for his motivational speeches to business and professional groups throughout the nation and internationally.

Ron’s work has been recognized with dozens of awards, including the prestigious National Marketing for Results Award, The *Wall Street Journal’s* Winning Workplaces, the Leadership and Innovation Awards from CoreNet Global and numerous International Economic Development Council Awards.

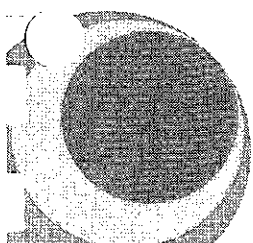
10:00 am Break, *Courtesy of Comox Valley Economic Development Society*

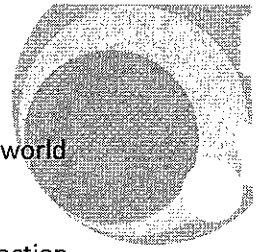
10:30 am **Plenary Panel: Current Global Trends in Foreign Direct Investment**

Speaker: Annette Kildunne – OCO Global, The Authority on Foreign Investment - confirmed.

OCO Global will provide information to answer the following questions:

- Where is corporate investment coming from and where is it going to?
 - What was the effect of the economic crisis on FDI trends in 2008 and the first half of 2009?
 - What are the largest FDI source industries and sectors for 2009/2010? What is changing?
 - What are leading companies investing in? How does this reality fit into your agency objectives?





- What are the global and regional trends and what does this mean for world regions and cities competing for investment?
 - What is your true competition?
 - How do you differentiate yourself in the global FDI attraction market?
 - What are your chances of success really like in the next two years?
- Facts and Hard Figures – Is Canada embracing Global Investment or are we continuing to rely on the US
- How should Economic Development agencies target sectors and activities?
- What constitutes a value proposition for investors?
- When and why you should change your targeting strategy?

Speaker: Louis Grenier, E&B Data –confirmed

E&B DATA, founded in 1998, operates from Montreal, QC. They bring their rigor and curiosity to support strategic planning and deploy sales tactics. Far from selling lists and reports, their approach allows them to dedicate their efforts to help their clients reach goals.

E&B DATA has built up a solid and high-caliber customer base from not only provincial and federal ministries, but also from governmental agencies and corporate businesses.

Investor Targeting - How should Economic Development Agencies target sectors? Speaker: Christopher Steele, CWS Consulting Group – confirmed

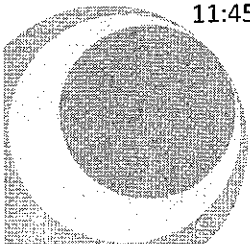
Chris Steele brings a business - and urban planning perspective to the art and science of location strategy. His background in a small city planning firm, a Big-Four accounting and consulting services house, and a world-class engineering and supply chain company have resulted in a unique perspective on how the concept of place impacts business and community success. Moreover, his experience in these disparate industries and service areas has given him the ability to build networks across service areas that anticipate a wide variety of client needs.

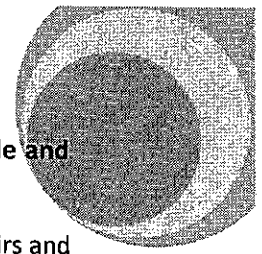
Chris has experience in urban planning, project management, location strategy, and corporate real estate strategy and has assisted major clients in national and international demographic, labour, and real estate trends review and analysis. He has also developed business models which measure the effects of labour, space, infrastructure and other business pressures that influence clients' needs for key real estate, workforce, and location decisions. He has worked on projects as high-profile as Boeing's selection of Chicago for its Headquarters, and as mundane as a food processing expansion in rural West Virginia.

- What constitutes a value proposition for investors?
- When and why you should change your targeting strategy

11:45 am

Lunch





Guest Speaker: Honorable Stockwell Day, Minister of International Trade and Minister for the Asia-Pacific Gateway - tentative

1:00 pm

“Visibility Campaign and Branding for Attracting Investment” – Foreign Affairs and International Trade Canada, Invest in Canada Bureau, Presented by: Danielle Thibault, Director General - confirmed

1:45 pm

International Investment and Opportunities CAFÉ.

Meet one on one with Investment Officers from around the world to hear about strategic investment leads and opportunities from their regions. Meet with one or as many officers as time allows in this unique interactive format.

3:00 pm

Break

3:30 pm

Concurrent Sessions

A) Aboriginal Economic Development – Speaker: Cherie Kemp-Long, Indian and Northern Affairs - confirmed

Partnerships with Aboriginal Communities across Canada are resulting in significant economic benefits to communities and the private sector. This session will highlight some recent partnerships and the positive results that they are having for Aboriginal and non-aboriginal communities.

B) The Asia Pacific Gateway and Corridor

This is a system of transportation infrastructure, including British Columbia’s Lower Mainland and Prince Rupert ports, road and rail connections that reach across Western Canada and into the economic heartlands of North America, as well as major airports and border crossings.

The Asia-Pacific Gateway and Corridor Initiative is an integrated set of investment and policy measures focused on trade with the Asia-Pacific Region. Its mission is to establish Canada’s Asia-Pacific Gateway and Corridor as the best transportation network facilitating global supply chains between North America and Asia.

5:00 pm

Session’s End

6:30 pm

President’s Reception

7:00 pm

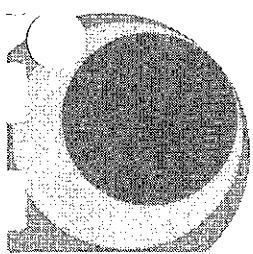
President’s Dinner

9:30 pm

EDABC Auction

10:00 pm

EDAC 2010 Presentation



EDAG/EDABC 2009 Conference



*Canada's Connection
to the World*

IS MADE POSSIBLE BY CONTRIBUTIONS FROM:

CORPORATE



Business Development Bank of Canada
Banque de développement du Canada



PLATINUM



VANCOUVER ISLAND UNIVERSITY
EXPLORE. DISCOVER. EXCEL.



ECONOMIC DEVELOPMENT • COMMUNITY DEVELOPMENT



Western
Economic
Diversification
Canada

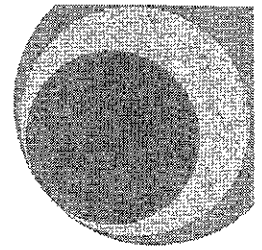
Diversification
de l'économie
de l'Ouest
Canada

GOLD



Central 1 Credit Union

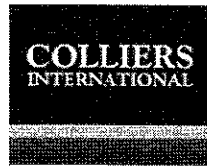
Millier Dickinson Blais



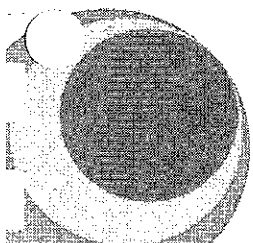
SILVER

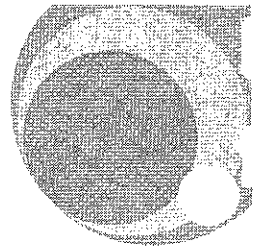


BRONZE



"IN KIND"





LUNCH AND COFFEE BREAKS



Tourism
British Columbia

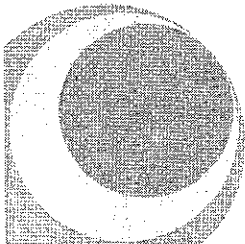
Special Mention...

The following Community Futures Groups of British Columbia all came together to become a Silver Partner and in doing so, we are pleased to recognize them individually for their contribution:

Community Futures Peace Liard
Community Futures Okanagan-Similkameen
Community Futures Central Island
Community Futures Cowichan
Community Futures East Kootenay
Community Futures Mount Waddington
Community Futures Nadina

Community Futures North Okanagan
Community Futures Revelstoke
Community Futures Sto:Lo
Community Futures Central Kootenay
Community Futures Fraser Fort George
Community Futures Pacific Northwest
Community Futures Powell River
Community Futures Boundary

Community Futures Cariboo-Chilcotin
Community Futures Sunshine Coast
Community Futures Shuswap
Community Futures Alberni-Clayoquot
Community Futures Sun Country
Haida Gwaii Community Futures
Community Futures British Columbia





ECONOMIC
DEVELOPMENT
ASSOCIATION OF
BRITISH
COLUMBIA

Have you Registered? "Connecting Canada to the World"

EDAC/EDABC Joint Economic Development Conference
Canada's official Economic Development Conference of 2009
September 19th—22nd 2009

WHY ATTEND?

- Hosted at the official Hotel of the 2010 Winter Olympics
- Great line up of speakers
- Golfing at one of BC's most breathtaking golf course
- World renowned speakers on the Green Economy, Foreign Direct Investment, Tourism and the Sports and more
- Networking opportunities with Federal Agencies
- Networking with your colleagues from across Canada



Bring Your Partner
Great Partner Program, including:

- Olympic Oval Tour
- Stanley Park and the Vancouver Aquarium
- Gastown and Granville Island Shopping Excursion



AGENDA

REGISTRATION

HOTEL RESERVATION

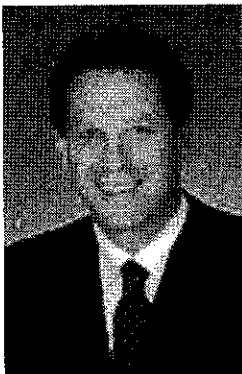


HIGHLIGHTED SPEAKERS



Ron Kitchens

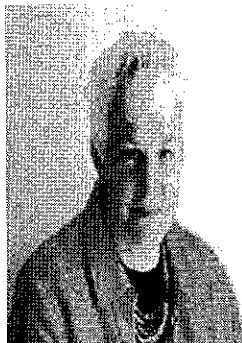
Described by *The Economist* as “an energetic economic development leader,” Ron Kitchens is the CEO of Southwest Michigan First. He is the author of the best-selling book, *Community Capitalism: Lessons from Kalamazoo and Beyond*, which presents a ground-breaking economic development strategy for individuals, groups and organizations wondering what they can do to make a real difference in their communities. Ron is known for his motivational speeches to business and professional groups throughout the nation and internationally. Ron’s work has been recognized with dozens of awards, including the prestigious National Marketing for Results Award, *The Wall Street Journal*’s Winning Workplaces, the Leadership and Innovation Awards from CoreNet Global and numerous IEDC Awards.



David Gottfried

Gottfried has over 25 years of multidisciplinary real estate, consulting and non-profit experience in the building industry: as a “green” management consultant, Cleantech strategic advisor, real estate investment fund manager and developer, construction manager and founder of the U.S. and World Green Building Councils. The U.S. Green Building Council is the foremost green building organization in the world, now with approximately 25,000 organizational members from all sectors of the building industry, and 78 regional chapters making up the World Green Building Council.

“I have to tell you when you talk about the power of one and the ability to transform lives, what’s really amazing is that we have these people in our midst’s—David Gottfried is one of those.” – Rick Fedrizzi, Founding Chairman, CEO & President; U.S. Green Building Council



Anna Pollock

Anna Pollock, from Mayfair, England, has over 30 years experience applying her skills as a strategist and visionary to the tourism sector and is internationally recognised as an innovative thinker and skilled communicator. Her firm, DestiCorp, located in Mayfair England, is a futures-oriented, strategic planning consultancy with a unique blend of competencies in market analysis, strategic change, trend dynamics and technology. We help our clients see “the big picture”; understand and evaluate the major change factors affecting their future; and evaluate their responses. Anna will share her vision on Tourism and Economic Development, how they are linked and how to communicate the “values” of your community or region around the world.

[View additional Speaker Profiles by clicking here.](#)

Other speakers include: Mayor Gregor Robertson, Paul Blais, Louis Grenier, Tewanee Joseph, Annette Kildunne, Donald McInnes, Chris Steele, Rick Traer, Ron Paulson, Mark Mensing, Dr. Ralph Nilson



ECONOMIC
DEVELOPMENT
ASSOCIATION OF
BRITISH
COLUMBIA

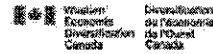
OUR PARTNERS

EDABC and EDAC would like to thank the following companies, organizations and individuals who have helped to ensure that the conference is a success.

CORPORATE:



PLATINUM:



GOLD:



Central 1 Credit Union

Millier Dickinson Blais

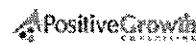
SILVER:



BRONZE:



"IN KIND":



MEDIA:



LUNCH SPONSOR:

Columbia Shuswap Regional District

COFFEE SPONSORS:



Tourism BC

SPECIAL MENTION:

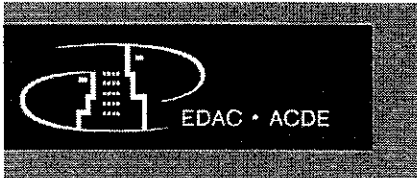
The following Community Futures Groups of British Columbia all came together to become a Silver Partner and in doing so, we are pleased to recognize them individually for their contribution:

CF Peace Uard
CF East Kootenay
CF Revelstoke
CF Powell River
CF Sunshine Coast
CF British Columbia

CF Okanagan-Similkameen
CF Mount Waddington
CF StouLo
CF Pacific Northwest
CF Shuswap

CF Central Island
CF Madina
CF Central Kootenay
CF Boundary
CF Alberni-Clayoquot

CF Cowichan
CF North Okanagan
CF Fraser Fort George
CF Cariboo-Chilcotin
CF Sun Country



Council Info

Miranda McAteer

From: Ryan Becker
Sent: Wednesday, August 19, 2009 11:16 AM
To: karrieb@siscanada.ca; 'Peter Wiebe'; ShaneD@fvsd.ab.ca
Cc: Bill Kostiw
Subject: FW: Alberta First Responders Radio Communications System Status Update

FYI - Ryan

From: Art Mackie [mailto:art.mackie@gov.ab.ca]
Sent: Wednesday, August 19, 2009 10:02 AM
To: art.mackie@gov.ab.ca
Cc: Art Mackie
Subject: Alberta First Responders Radio Communications System Status Update

Dear First Responders Agency Representative:

In October of 2008 the Government of Alberta released a Request for Proposal (RFP) for the Alberta First Responders Radio Communications System (AFRRCS). This system is intended to replace the Personal Access Communication System (PACS) system used by the RCMP and the Multi-Departmental Mobile Radio System (MDMRS) used by the Government of Alberta. AFRRCS is intended to provide a two-way radio communications network for Alberta's first responder community.

The AFFRCS RFP closed on May 20th 2009. Thereafter the evaluation process was initiated on the vendor proposals to ensure the responses to the mandatory requirements set forth in the RFP were satisfied. Subsequently the evaluation efforts have determined that none of the vendor proposals met all the minimum mandatory requirements of Alberta's first responders as specified in the RFP.

The Government of Alberta, with the assistance of the AFRRCS Project Team, is therefore determining the next steps that will see the continued advancement of the AFRRCS project.

This plan will be made available in the days ahead, along with a project status update.

The GoA remains committed to the primary goal of first responder safety and the safety of all Albertans.

If you have further questions please contact:

Art Mackie, Transformation Consultant
AFRRCS Project Team
8th Floor, John E. Brownlee Building
10365 – 97 Street
Edmonton, Alberta
T5J 3W7

Phone – 780-643-1695

Email – art.mackie@gov.ab.ca

Art Mackie
AFRRCS Transformation Consultant

780-643-1695 (Office)
780-982-0775 (Cell)

art.mackie@gov.ab.ca

Council Info

Miranda McAteer

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Friday, August 14, 2009 2:32 PM
Subject: Emergency Management Training - Sept 1, 2, 3, 4
Attachments: MEO course - Manning Sep 1-09.pdf; EPI course - Manning Sep 1-2-09.pdf; DSS-RI course - Manning Sep 3-4-09.pdf

Good afternoon,
Please be advised that AEMA will be running the following courses in Manning in September:

- **Municipal Elected Officials:** Sept 1
- **Emergency Public Information:** Sept 1-2
- **Disaster Social Services / Registration & Inquiry:** Sept 3-4

Attached are advertisements for these courses. Please forward to your agency personnel. Please pre-register for any courses you plan to attend.

<<MEO course - Manning Sep 1-09.pdf>> <<EPI course - Manning Sep 1-2-09.pdf>> <<DSS-RI course - Manning Sep 3-4-09.pdf>>

We are also tentatively planning to offer the (Advanced) **Emergency Management course** in Spirit River on Sept 22, 23, 4. More info to follow.

Brice Daly

Field Officer - Northwest Alberta
Alberta Emergency Management Agency
3201, 10320-99 Street
Grande Prairie, AB. T8V 6J4
Office: (780) 538-5295 Long distance call, dial 310-0000, then office number
24 hr: 1-866-618-2362
Cell: (780) 876-2930
Fax: (780) 833-4326
Email: brice.daly@gov.ab.ca
"Alberta - A Province Prepared"

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.



Is pleased to bring you the following training:

Disaster Social Services Registration & Inquiry

Date: Sept 3 & 4, 2009

Host Municipality: MD of Northern Lights / Town of Manning

Location: MD of Northern Lights Admin Office / EOC
(#600, 7th Avenue NW)

Time: Day 1: 8:00 am to 4:30 pm (lunch will be provided)
Day 2: 8:00 am to 12:00 noon

Cost: no charge

This training provides participants with the knowledge, skills, and tools to plan, develop and activate the Disaster Social Services (DSS) response plan for their community, and to operate the Registration & Inquiry component of the DSS plan. By the end of the training, participants will have an understanding of:

- Alberta's Emergency Management framework,
- How the Disaster Social Services response plan fits within that framework,
- The needs of people whom have been displaced from their homes,
- The purpose, components, and objectives of the Registration & Inquiry service
- How to operate the Registration & Inquiry service at a Reception Centre
- How to establish and operate a Central Registry & Inquiry Bureau

Prerequisite: *Basic Emergency Management course is recommended*

Space is limited and will be booked on a first-come, first-serve basis.

To register contact
Brice Daly, AEMA Field Officer
780-538-5295
brice.daly@gov.ab.ca



Is pleased to bring you the:

Emergency Public Information Officer Course

Date: Sept 1 & 2, 2009

Host Municipality: MD of Northern Lights / Town of Manning

Location: MD of Northern Lights Admin Office / EOC
(#600, 7th Avenue NW)

Time: Day 1: 1:00 pm to 4:30 pm
Day 2: 8:00 am to 4:30 pm (lunch will be provided)

Cost: no charge

This 1-day course prepares participants to carry out their agency spokesperson role and/or their emergency public information role in a major emergency or disaster. At the end of the course, participants will:

- Understand the role of the media in a major emergency or disaster, and the various types of media,
- Understand the principles of crisis communications in a major emergency,
- Understand the roles and responsibilities of an Emergency Public Information Officer, Manager, or designate,
- Understand Alberta's emergency management legislation and framework
- Know how to implement best practices for disseminating information to the public and the media

Prerequisite: *Basic Emergency Management course*

The Deadline for Registration is Thurs, Aug 27

To register contact
Brice Daly, AEMA District Officer
780-538-5295
brice.daly@gov.ab.ca



Is pleased to bring you the:

Municipal Elected Officials Course

- Date:** Tuesday, Sept 1, 2009
- Host Municipality:** MD of Northern Lights / Town of Manning
- Location:** MD of Northern Lights Admin Office / EOC
(#600, 7th Avenue NW)
- Time:** 8:00 to 12:00 noon *
* (lunch will be provided for those also attending the EPI course)
- Cost:** no charge

This course will help prepare municipal elected officials and administrators to carry out their roles & responsibilities before, during and after a major emergency or disaster. The course will provide it's participants with a better understanding of Alberta's emergency management framework and legislation, as well as the municipal roles & responsibilities in disaster preparedness.

Prerequisite: *none*

Space is limited and will be booked on a first-come, first-serve basis.

To register contact
Brice Daly, AEMA Field Officer
780-538-5295
brice.daly@gov.ab.ca



HIGH LEVEL & DISTRICT CHAMBER OF COMMERCE - 2009 TRADE SHOW

Co-Sponsored By Town of High Level

Friday, September 18, 2009 - show hours: 4:00 pm to 9:00 pm
Saturday, September 19, 2009 - show hours: 10:00 am to 5:00 pm

EXHIBIT SPACE APPLICATION

GST #R107907669

NAME OF ORGANIZATION: _____

MAILING ADDRESS: _____

POSTAL CODE: _____

TELEPHONE: _____ FAX: _____

EMAIL ADDRESS: _____

Person in Charge of Booth: _____

BOOTH PREFERENCE: # _____ ALTERNATE: # _____
(See reverse)

(ALL FOOD SALES MUST BE LOCATED IN FOOD FAIR)

BOOTH COST (WITH GST): _____

PAYMENT IS DUE AT TIME OF BOOKING AND MUST ACCOMPANY THIS FORM. MONEY ORDER, CHEQUE, VISA OR MASTERCARD ACCEPTED.

NOTE: Early Bird discount if paid by August 1, 2009

MAKE CHEQUES PAYABLE TO:
HIGH LEVEL & DISTRICT CHAMBER OF COMMERCE

VISA OR MASTERCARD: _____
Expiry Date: _____

We agree to abide by the rules and regulations adopted by the High Level & District Chamber of Commerce as stated on this form:

SIGNATURE: _____ DATE: _____

HIGH LEVEL & DISTRICT CHAMBER OF COMMERCE
10803-96 St, High Level, AB. T0H 1Z0
Tel: 780-926-2470 Fax: 780-926-4017
e-mail: hlchambr@incentre.net

OFFICE USE ONLY:

TOTAL AMOUNT DUE: _____ PAID: _____

DATE RECEIVED: _____ RECEIPT #: _____

ACCEPTED BY: _____

SPACE ASSIGNED: _____ BADGES: _____

CANCELLATION NOTICE RECEIVED DATE: _____

AMOUNT REFUNDED: _____

TRADE SHOW RULES & REGULATIONS

GENERAL RULES:

A) All rules and regulations relative to public buildings as prescribed by Fire Regulations for the Town of High Level will be adhered to. All codes pertaining to liquor, health, municipal ordinates, safety, and electrical, both provincial and municipal, must be adhered to;
B) The exhibitor agrees to abide by all regulations and rules adopted by the High Level & District Chamber of Commerce in the best interest of the Trade Show and agrees that the High Level & District Chamber of Commerce shall have the final decision in adopting any rule or regulation deemed necessary prior to, during, and after the show.

BOOKING SPACE:

15% deposit to reserve a booth, non-refundable after July 31, 2009. A discount fee will apply to all booths prior to August 1, 2009. ALL BOOKINGS ARE ON FIRST COME FIRST SERVE BASIS. So be sure to book early. Organizers reserve the right to alter size of unsold booths.

TERMS OF PAYMENT:

After July 31, 2009 payment in full is required at time of booking.

CANCELLATION:

Cancellation of space must be in writing and received by the High Level & District Chamber of Commerce 30 days prior to the Trade Show. In the event of a cancellation 30 days prior to show, the full deposit will be refunded to the exhibitor, less a cancellation fee of \$50.00 and/or 15% reservation deposit. Cancellation after 30 days, but prior to 10 days of the show, the exhibitor will forfeit 70% of the total contract space cost, plus 15% reservation deposit if applicable. If the exhibitor cancels within 10 days prior to show, 100% of the contract space cost will be forfeited. In the event that a prepaid booth is unoccupied, the Chamber of Commerce has exclusive rights to assign booth.

WAIVER OF LIABILITY AND INDEMNITY:

The High Level & District Chamber of Commerce will exercise reasonable precaution for the protection of property of exhibitors through security personnel, but shall assume no responsibility for loss and/or damage to the property of the exhibitors placed in exhibit area or adjacent grounds and is discharged from all responsibilities. Exhibitors shall be liable for any and all damages which he/she may cause. It is understood and agreed by the exhibitor that the High Level & District Chamber of Commerce may cancel said Trade Show, and may cancel this contract if, in the opinion of the High Level & District Chamber of Commerce, such show would be impractical and/or inadvisable to continue.

INSURANCE:

It is the responsibility of each exhibitor to supply and purchase their own insurance coverage.

SECURITY:

The High Level & District Chamber of Commerce agrees to supply 24 hour on site security for indoor displays for the duration of the show, beginning Thursday, September 17, 2009, at 6:00 pm and ending Sunday, September 20, 2009, at 8:00 pm.

OUTDOOR DISPLAYS:

The High Level & District Chamber of Commerce will not be held responsible for the following for outdoor displays: security supervision; inclement weather. Exhibitors are asked to consider these risks when booking their displays.

EXHIBITOR PASSES:

Two (2) exhibitor passes will be issued per booth and must be worn at all times. Extra passes available for \$1.00 each from High Level & District Chamber of Commerce booth (#1).

BOOTHMANSHIP:

All exhibits must remain intact throughout the Trade Show's designated exhibition hours. The exhibitor shall maintain a responsible individual(s) in the leased space at all times during designated exhibition hours. Exhibitor shall cause all such employees, agents, visitors, or guests of the exhibitor to be familiar with all rules and regulations of the Trade Show.

MOVE IN INSTRUCTIONS:

Exhibitors will be able to move displays into the facility Thursday, September 17, between 3:00 pm and 9:00 pm; Friday, September 18, between 8:00 am and 2:00 pm. ALL EXHIBITS MUST BE READY BY 1:00 PM ON FRIDAY, SEPTEMBER 18 FOR OPENING OF THE SHOW AT 4:00 PM.

MOVE OUT INSTRUCTIONS:

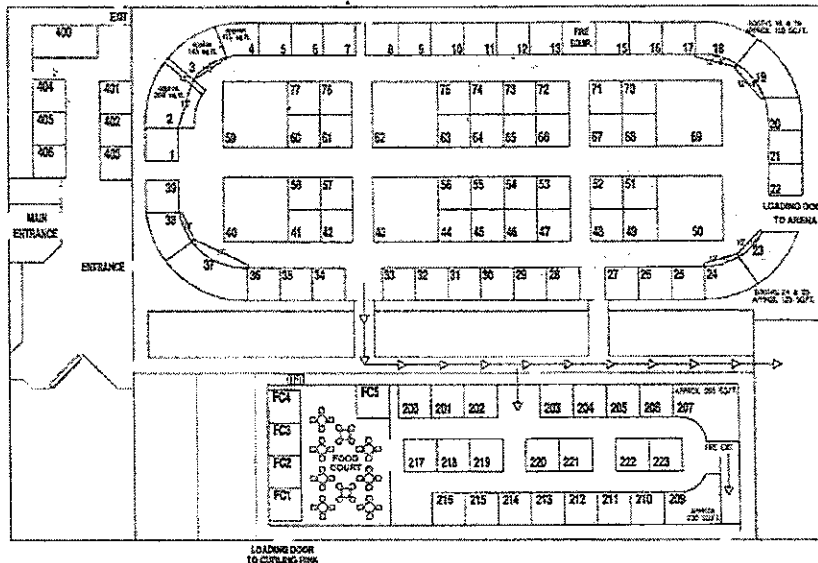
Exhibits may not be dismantled before 5:00 pm, Saturday, September 19, 2009, and must be removed from the exhibition area immediately after Trade Show ends.

Spirit of The North Trade Show

September 18 & 19, 2009

OUTSIDE BOOTHS | 300 | 301 | 302 | 303 | 304 | 305 | 306 | 307 |

**Booths
must be
paid
in
order
to be
guaranteed**



Floor layout subject to change. Exhibitors affected will be notified immediately.

BOOTH SIZES & RATES

BOOTH RENTAL PRICES

	REGULAR	5% GST	TOTAL
10' x 10'			
MEMBER	\$326.35	+ \$16.32	+ \$342.67
NON MEMBER	\$391.62	+ \$19.58	+ \$411.20

	REGULAR	5% GST	TOTAL
CORNER BOOTH			
MEMBER	\$489.56	+ \$24.48	+ \$514.04
NON MEMBER	\$589.83	+ \$29.49	+ \$619.32

	REGULAR	5% GST	TOTAL
20' x 20'			
MEMBER	\$754.35	+ \$37.72	+ \$792.07
NON MEMBER	\$888.10	+ \$44.41	+ \$932.51

FOOD BOOTH RENTAL PRICES

	REGULAR	5% GST	TOTAL
10' x 10'			
MEMBER	\$235.40	+ \$11.77	+ \$247.17
NON MEMBER	\$305.53	+ \$15.28	+ \$320.81

Booths must meet Public Health Requirements, & serve a different - Choice allotted on a first come, first serve basis.

SPECIAL RATES FOR HOME BASED CO.

OUTDOOR DISPLAY RENTAL PRICES

	REGULAR	5% GST	TOTAL
MEMBER	\$147.66	+ \$7.38	+ \$155.04
NON MEMBER	\$206.51	+ \$10.33	+ \$216.84

Each outside booth approximately 30' x 50'. 20,000 lb maximum weight limit.

Your Standard display booth includes the following:

- 8' high backwall drape
- 4' high sidewall drape
- 1 - 800 watt outlet
- 2 - 150 watt flood lights
- 1 - decorated table
- 2 - chairs

Your corner display booth includes the following:

- 8' high backwall drape
- 4' high sidewall drape
- 1 - 800 watt outlet
- 2 - 150 watt flood lights
- 2 - decorated table
- 4 - chairs

Your 20' x 20' display booth includes the following:

- 20' of 8' high backwall drape
- 2 - 800 watt outlet
- 4 - 150 watt flood lights
- 2 - 8' decorated table
- 4 - chairs

BOOTH RATES DISCOUNTED TO REGISTERED MEMBERS OF HIGH LEVEL & DISTRICT CHAMBER OF COMMERCE FOR 2009

**15% Deposit required to reserve a booth.
Non-refundable after July 31, 2009!**



PRE-BOOKING DISCOUNT!!!

BOOTH MUST BE BOOKED AND PAYMENT SUBMITTED
BY AUGUST 1, 2009 TO QUALIFY FOR PREBOOK DISCOUNT!

10% OFF

NON-MEMBER DISCOUNT **5% OFF**



Regional Economic Development Initiative for Northwest Alberta

*You are cordially invited to attend the
2009 REDI Annual General Meeting*

*Our sixth Annual AGM will be held on
Wednesday September 9th, 5:00pm*

at The Flamingo Inn Banquet Room

Address: 9802 - 97 Street | High Level, AB | T0H 1Z0

Tel: 1 780 926-8844

Please R.S.V.P by September 3rd, 2009 to

Crystal Draper, REDI Manager

Ph: 780-926-7314

Fax: 780-926-2162

cdraper@rediregion.ca

Name _____

Will Attend

Unable to Attend

Please Circle One

Dinner Preference: Chicken _____ Beef _____

